

MINUTES OF THE HINGHAM SCHOOL COMMITTEE
January 22, 2018 7:30 PM
SCHOOL DEPARTMENT CONFERENCE ROOM

1. Call to order.

The meeting was called to order by School Committee Chair Liza O'Reilly at 7:34 p.m.

Members Present: Michelle Ayer, Cynthia Galko, Liza O'Reilly, Kay Praschma and Ed Schreier.

Central Office Present: Dorothy Galo, James LaBillois, John Ferris

Visitors Present: Board of Selectmen Chairperson Mary Power, June MK Gustafson, Andrew Hoey, Rick Swanson, Dan Coughlin, George Danis, David Jewett, Erica Pollard, Katie Roberts, Mary Andrews, Aisha Oppong

2. Approval of Minutes.

2.1 On a motion by Kay Praschma and seconded by Michelle Ayer,

It was

Voted: To approve the minutes of the School Committee meeting held on December 18, 2017.

2.2 On a motion by Kay Praschma and seconded by Michelle Ayer,

It was

Voted: To approve the minutes of the School Committee meeting held on January 8, 2018.

2.3 On a motion by Kay Praschma and seconded by Michelle Ayer,

It was

Voted: To approve the minutes of the Executive Session of the School Committee on January 8, 2018.

2.4 On a motion by Kay Praschma and seconded by Michelle Ayer,

It was

Voted: To approve the minutes of the School Committee meeting held on January 11, 2018.

3. Questions and Comments. None.

4. Superintendent's Report.

Dr. Galo reviewed the January enrollment report and then reported that she had attended the Senior Men's Breakfast last week and shared the materials from this meeting. Dr. Galo further noted that the pre-Kindergarten parent forum was held and provided a brief review of the discussions, timeline for registration and next steps, and reviewed the use of a standard protocol for Principal – Parent meetings about enrollment. Dr. Galo also noted that a meeting between HPS Kindergarten staff and Hingham preschools will be scheduled sometime soon.

5. Communications

5.1 Communications Received by the Superintendent: Dr. Galo noted that three finalists have been announced for the Commonwealth's next Commissioner of Education. Dr. Galo informed the Committee that a next Executive Director of the Commonwealth's METCO program has been announced. Dr. Galo then notified the Committee of an upcoming training on the Open Meeting Law.

5.2 Student Communications: None.

- 5.3 Other Communications: Dr. Galo notified the Committee of a meeting last week with Hingham's state senator, state representatives, and their aides. The topic of the discussion was focused on funding of the state's Special Education Circuit Breaker program, as well as discussion of some potential uses of the state's additional revenues.

6. New Business

- 6.1 The Committee considered the proposed Memorandum of Agreement between the School Committee and the HEA Unit B Paraeducators Unit as recommended by the Salary and Negotiations Subcommittee. Board of Selectmen Chairperson Mary Power joined the Committee for this discussion. School Committee Chair Liza O'Reilly provided an overview of the agreement with the HEA Unit B. The contract will be in effect until 2020. A 2% COLA adjustment was made, as well as the provision of the same parental leave benefits as teachers, as well as the addition of a professional development day to their schedule to allow for district-wide training. Additional changes included clarifications to provisions such as substitute teacher pay, and sick leave bank. All adjustments were within the budget for the contract.

On a motion by Cynthia Galko and seconded by Ed Schreier,

It was

Voted: To accept the Memorandum of Agreement between the School Committee and the HEA Unit B Paraeducators Unit. All voted "yea," Board of Selectmen Chairperson Mary Power also voted "yea."

- 6.2 The Committee received a draft of the proposed Secondary Program of Studies for 2018-2019. Dr. LaBillois presented an overview of the revisions made to the Secondary Program of Studies. K-12 Science Director Kathryn Roberts provided an overview summary of the changes made to reflect the revised Science, Technology, and Engineering Curriculum Frameworks, K-12 Director of Mathematics David Jewett provided an overview summary of the changes made to reflect the new Mathematics Curriculum Frameworks. K-12 Director of English Mary Andrews provided an overview summary of the changes made to reflect the new English Language Arts Curriculum Frameworks, K-12 Director of Foreign Language Erica Pollard provided an overview of changes made to foreign language in an attempt to build a more communicative approach to language, and K-12 Social Studies Director Andy Hoey was present and asked if there were any questions. School Committee Chair Liza O'Reilly provided a review of the questions she had relative to the changes. Discussion of her feedback and other related questions ensued.
- 6.3 The Committee received a bid for the Standby Maintenance and Repair Contract as recommended by the Director of Business and Support Services, John Ferris. Mr. Ferris explained the bidding process for the standby HVAC contract and recommended that IBS (Industrial Boiler Systems), lowest bidder for the contract, receive the award.

On a motion by Ed Schreier and seconded by Cynthia Galko,

It was

Voted: To award the bid for Standby Maintenance and Repair Contract to Industrial Burner Systems.

- 6.4 The Committee reviewed materials and next steps related to the DPH mandated Screening, Brief Intervention, and Referral to Treatment (SBIRT) Program. Dr. Galo provided an overview of the Commonwealth's Department of Public Health's mandate to conduct verbal screenings of drug use/abuse to students during school. She further provided a sample policy to use and noted that she had sent this language to the policy subcommittee for review. Discussion ensued relative to procedures employees for parental opt-out and confidentiality of the information.

- 6.5 The Committee received changes or updates to the proposed FY19 preliminary budget. Dr. Galo reported no significant changes at this point, with forthcoming discussions scheduled for Thursday. School Committee Chair Liza O'Reilly will send the administration questions to prepare for the budget session. The goal will be to review answers to questions, prioritize budget, and plan for the February 6 joint meeting of the Advisory Committee and the Board of Selectmen.
- 6.6 The Committee received an update on communications with the Energy Action Committee. School Committee Chair Liza O'Reilly explained that the Energy Action Committee was formed to consider Hingham becoming a "green" community to receive grants to help reduce energy usage. The first step to qualify is to pass a "stretch code" guidelines for construction and Liza O'Reilly noted that there will be a warrant article during Town Meeting to take this first step. Committee members voiced several questions regarding the feasibility and ramifications of this initiative. Ms. O'Reilly asked the Committee to review the document provided and submit any questions to her for follow-up.
- 6.7 The Committee received notification of the late night field trip of Grade 7 and 8 HMS Drama students to NYC on May 19, 2018. This is a repeat activity for the MS.
- 6.8 The Committee received notification of the appointments of Christine White, HHS and HMS Foreign Language Lab Technician, effective January 2, 2018; Luke Leavitt, HMS Custodian, effective January 2, 2018; and Lauren Beischel, current HHS teacher, as F&CS Resource Teacher, effective January 19, 2018.

- 7.** **Other items as may not reasonably be known 48 hours in advance of the meeting.** There was a bid opening for a wheelchair van on Thursday. Director of Business and Support Services John Ferris recommended the awards of the wheelchair van to the lowest bidder, New England Wheels, Inc. of Billerica, MA for \$44,233.

On a motion by Cynthia Galko and seconded by Ed Schreier,

It was

Voted: To award the wheelchair van to New England Wheels of Billerica for \$44,233.

8. **Subcommittee and Project Reports**

Michelle Ayer asked if there was anything that the School Committee should be doing with regard to the proposed GIC changes. Dr. Galo and HEA President June MK Gustafson related information about meetings that others in town are planning to attend.

Special Education: The subcommittee met last week with the SEPAC Board and Administration and reviewed the work plan. Updates on progress made thus far were provided.

Ed Schreier provided some reminders of upcoming events with the Committee (PTO forum, Hingham CARES/SNAP panel, and Cyber Bullying Presentation at HHS).

9. **Adjournment**

On a motion by Cynthia Galko and seconded by Ed Schreier,

It was

Voted: To adjourn the School Committee meeting at 9:32 p.m.

Respectfully Submitted by:
Cynthia Galko

Documents Included in Meeting Packet

[1-22-18 Agenda.pdf](#) 

[1-22-18 Annotated Agenda.pdf](#) 

[Item 2.1 12-18-17 Minutes.pdf](#) 

[Item 2.2 1-8-18 Minutes.pdf](#) 

[Item 2.3 1-8-18 SC Executive Session Minutes .pdf](#) 

[Item 2.4 1-11-18 Minutes.pdf](#) 

[Item 4 1/1/18 Enrollment.pdf](#) 

[Item 4 Senior Center Presentation.pdf](#) 

[Item 5.1 DESE Board Press Release.pdf](#) 

[Item 5.1 METCO PRESS RELEASE 1-15-18.pdf](#) 

[Item 6.1 HEA Unit B MOA.pdf](#) 

[Item 6.2 HHS Program of Studies Memo FY19.pdf](#) 

[Item 6.2 Program of Studies 17-18.pdf](#) 

[Item 6.2 Program of Studies 18-19.pdf](#) 

[Item 6.2 Program of Studies 2018 Iro cwg.docx](#) 

[Item 6.3 Maintenance and Repair Bid.pdf](#) 

[Item 6.4 SBIRT Program.pdf](#) 

[Item 6.6 EAC_Green Communities Follow-up Presentation for Selectmen_Jan 2018_v2.pdf](#) 

[Item 6.6 EAC_Green Communities Overview Presentation for School Committee_Jan 2018.pdf](#) 

[Item 6.6 Green Community Hingham.pdf](#) 

[Item 6.6 Stretch Code Flyer - Hingham 01-03-18.pdf](#) 

[Item 6.7 NYC Field Trip.pdf](#) 

[Item 7 Van Bid.pdf](#) 

[SC FYI Open Meeting Law Training Feb 1.pdf](#) 
