

HINGHAM SCHOOL COMMITTEE
October 24, 2022 at 7:00 PM
North Hearing Room 3rd Floor
Town Hall
210 Central Street
Hingham, MA 02043

or Remote via Zoom

Dial-in number: 1-929-205-6099

Meeting ID: 867 5419 4515

Passcode: 952294

Website: <https://zoom.us/join>

MEETING AGENDA

1. Call to Order
2. Approval of minutes
 - 2.1 Minutes of the School Committee meeting held on October 11, 2022
3. Questions and Comments

The Hingham School Committee encourages community engagement and welcomes questions and comments as agenda items are discussed at the meeting. In addition, we have set aside up to fifteen minutes at the beginning of this meeting for comments or questions that fall under the purview of the School Committee and are not already on tonight's agenda. If any guests wish to speak, please raise your hand, state your name and address, and address your comments to the Chairperson. Comments will be limited to 3 minutes per speaker and must relate to topics within the scope of responsibility of the School Committee. As established by the Massachusetts General Laws, the responsibilities of the School Committee are to (1) select and to evaluate the Superintendent, (2) review and approve budgets for public education in the district, and (3) establish educational goals and policies for the schools in the district. Speakers are encouraged to present their remarks in a respectful manner and to consider the privacy interests of others. The public comment period is not a time for debate or response to comments by the School Committee. The School Committee is not adopting or endorsing any of the comments made during the public comment period.

In addition to this public comment period, the School Committee practice provides time for questions and comments from the public on new business items on the agenda.

4. Superintendent's Report
 - 4.1 METCO update
 - 4.2 Preliminary Budget Calendar FY 24
 - 4.3 FY 22 Budget Final Summary Update
 - 4.4 South Shore Collaborative Update
 - 4.5 Special Education Increase Out of District

5. Communications
 - 5.1 Communications Received by the Superintendent
 - 5.2 Student Communications
 - 5.3 Other Communications

6. Unfinished Business

7. New Business
 - 7.1 To discuss a proposed student trip to NY in March 2023 and act as appropriate
 - 7.2 To inform the Committee on the Program Review Process and to act as appropriate
 - 7.3 To discuss renaming the Curriculum Subcommittee and act as appropriate
 - 7.4 To review the 2022 proposed MASC resolutions and act as appropriate
 - 7.5 To discuss FY 23 Connecting Activities Grant and act as appropriate
 - 7.6 To discuss a METCO Grant and act as appropriate
 - 7.7 To declare a surplus of materials and act as appropriate

8. Subcommittee and Project Reports
Warrants Signed

9. Other items as may not reasonably be known 48 hours in advance of the meeting

10. Adjourn

Next School Committee Meetings:

November 9, 2022 (Joint meeting with ACES and Select Board) at 6:00 PM

November 14, 2022 at 7:00 PM

November 28, 2022 at 7:00 PM

This meeting is being offered remotely as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

**HINGHAM SCHOOL COMMITTEE
October 11, 2022 7:00PM
MEETING MINUTES**

The meeting was called to order at 7:00 PM by Chair Michelle Ayer.

School Committee members present: Chair Michelle Ayer, Vice-Chair Nes Correnti, Secretary Jen Benham, Kerry Ni, Tim Dempsey, Alyson Anderson, and Matt Cosman

School Committee members participating remotely: none

This meeting incorporated the use of the OWL camera to broadcast the meeting via Zoom.

Central Office Members present: Superintendent Dr. Margaret Adams, Interim Assistant Superintendent Kathryn Roberts, and Director of Business and Support Services Aisha Oppong

Also present: Executive Assistant Sherry Robertson, and Student Advisory Representative Nathan Tesler

Visitors present: State Representative Joan Meschino and Senator Patrick O'Connor, Middle School Principal Derek Smith, Mark McCulloch, June Gustafson, Jacqueline Beaupre

Remote Visitors: There were approximately 12 people participating remotely.

Michelle Ayer read the following statement for those participating by zoom. This meeting is being offered remotely as an alternate means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 Suspending Certain Provisions of the Open Meeting Law. Attendees were advised that the meeting and all communications during the meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law.

Any participant who wished to record the meeting was asked to notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording. Chair Ayer advised that the Harbor Media was recording the session. No other participants indicated that they would be recording the meeting.

Approval of minutes

- On a motion by Nes Correnti and seconded by Jen Benham
It was **voted** to approve the minutes of the School Committee meeting held on September 12, 2022 with the changes discussed

Michelle Ayer – aye
 Jen Benham – aye
 Nes Correnti - aye
 Tim Dempsey – aye
 Kerry Ni – aye
 Alyson Anderson – aye
 Matt Cosman – aye

- On a motion by Tim Dempsey and seconded by Jen Benham
It was **voted** to approve the minutes of the Special Education Subcommittee meeting held on June 2, 2022

Michelle Ayer – aye
Jen Benham – aye
Tim Dempsey – aye

Questions and Comments

There were no public questions or comments at this time.

Legislative Update from Senator Patrick O'Connor and State Representative Joan Meschino

Representative Meschino and Representative O'Connor gave a presentation that included:

- FY 23 Budget recap
- Recent Accomplishments of the Legislature
- Legislation of Interest
- The Foster School and MSBA grant

Superintendent's Report

Dr. Adams began by acknowledging recent news in the district including:

- Five Hingham High School students recently received national recognition by the College Board, the organization that oversees SAT examinations and Advanced Placement (AP) programs across the country.
- The Boston Globe Holmes Award, given to a Division 2 athletic program, has again been awarded to the Hingham High School Athletic program for the 4th year in a row. Hingham High's Varsity Athletic program ranked 1st out of all Division 2 schools in Massachusetts with a winning percentage of 75.25.
- Hingham Public Schools (HPS) and the HPS Fine Arts Department have announced the schedule for the concerts of the year. The first concert this winter begins with the Hingham Middle School Chorus Concert on Tuesday, December 6th.

METCO Update

Dr. Adams stated that the METCO update will be ready for the next meeting on October 24th.

Foster Contingency

Superintendent Dr. Margaret Adams reviewed her memo to the School Committee detailing contingency plans in the event that the proposal to build a new Foster Elementary School is not passed at the upcoming Special Town Meeting on November 1st. The Committee discussed the importance of getting this information out to the families in the district.

State Accountability Report

Dr. Adams gave a presentation explaining the state's accountability system. She stated that the MCAS results came in recently and the data will be presented at a School Committee meeting in November. Interim Assistant Superintendent Kathryn Roberts discussed achievement and ongoing screening and assessments.

October 1st Enrollment Data

Dr. Adams reviewed the latest enrollment numbers per grade, noting the overall total of students in the district is 3,801.

Staffing Update

Dr. Adams reviewed a memo from Director of Human Resources, Susan D'Amato, noting the recent positions filled, as well as several budgeted positions that are not yet filled. The Committee asked questions about the unfilled position of District Data Analyst.

Update on Homeschooling

Dr. Adams updated the Committee on the number of home school applications that have been approved so far this year, which is a total of five and that there are two applications pending.

Regulations for Booster and Support Organizations

Dr. Adams reviewed her memo to the Committee which outlined the regulations for Booster and Support Groups. The memo included regulations and procedures, financial expectations, fundraising, donations and expenditure of funds, and recommended practices.

Bullying Prevention/Intervention Plan

Dr. Adams and the Committee discussed the district's Bullying Prevention/Intervention Plan.

Dr. Adams reported that there is a new form to anonymously report bullying, and that staff has been informed. Dr. Adams also stated that the plan matches the state's guidelines. Kerry Ni stated that some of the dates within the text of the plan are outdated and that we're supposed to update the plan every couple of years. Ni asked if there is an intention of refreshing it and getting the public involved and doing a needs assessment. Jen Benham and Michelle Ayer also agreed they would like to see a fuller process of the plan given that it is part of the strategic plan. Dr. Adams did note that the current plan does meet the requirements of the Department of Education and the immediate need was to make sure people knew their responsibilities around procedures and investigations.

Communications**Communications Received by the Superintendent**

Dr. Adams had nothing further to report.

Student Communications

Student Representative, Nathan Tesler, reported that the Student Advisory Committee met and that the students discussed policies. He stated that there is a band concert on October 18th.

Other Communications

none

Unfinished Business

none

New Business**Trip to NYC in December 2022**

Dr. Adams explained that this is a trip that was previously approved last spring, and that the dates have changed from October to December. The trip is focused to enhance the curriculum for the students studying Chinese and will include visits to many art museums and cultural performances and festivals.

- On a motion by Nes Correnti and seconded by Jen Benham
It was **voted** to approve the student trip to New York City in December of 2022.

Michelle Ayer – aye
Jen Benham – aye
Nes Correnti - aye
Tim Dempsey – aye
Kerry Ni – aye
Alyson Anderson – aye
Matt Cosman – aye

Trip to NYC in April 2023

Hingham High School teacher, Alysia Pelliccia was present to describe the trip to the Committee. She noted the material in the packet that explains the itinerary of the Broadway experience as well as information about financial aid available and trip insurance.

- On a motion by Nes Correnti and seconded by Jen Benham
It was **voted** to approve the student trip to New York City in April 2023

Michelle Ayer – aye
Jen Benham – aye
Nes Correnti - aye
Tim Dempsey – aye
Kerry Ni – aye
Alyson Anderson – aye
Matt Cosman – aye

Grade 8 trip to Washington D.C. in April 2023

Middle School Principal Derek Smith was present along with Middle School Teacher Mark McCulloch. Mr. Smith explained that this year the trip will be a little earlier to avoid the crowds and the heat that they experienced last year on this trip as they went close to the end of the school year in 2022. Mr. Smith also noted that this year the group intends to fly, rather than travel by bus. He answered questions about financial assistance and explained day trips and activities that are provided for the students that choose not to go on the trip.

- On a motion by Nes Correnti and seconded by Jen Benham
It was **voted** to approve the grade 8 trip to Washington, D.C. in April of 2023

Michelle Ayer – aye
Jen Benham – aye
Nes Correnti - aye
Tim Dempsey – aye
Kerry Ni – aye
Alyson Anderson – aye
Matt Cosman – aye

Surplus of Materials

Director of Business and Support Services Aisha Oppong stated that the surplus materials include books from the Hingham High School library that are in poor condition and no longer support the curriculum. She also stated that there are VHS tapes from the South Elementary School that are no longer in use and have no monetary value.

- On a motion by Nes Correnti and seconded by Jen Benham
It was **voted** to declare as surplus VHS cassettes and High School library titles listed and to authorize the Director of Business and Support Service to dispose of the books and cassettes at the least cost to Hingham.

Michelle Ayer – aye
Jen Benham – aye
Nes Correnti - aye
Tim Dempsey – aye
Kerry Ni – aye
Alyson Anderson – aye
Matt Cosman – aye

Subcommittee and Project Reports/Warrants Signed

- Alyson Anderson reported that the Plymouth River Elementary School Council will be meeting on October 25th and that the Climate Action Planning Committee will be meeting this week.
- Matt Cosman reported that the East Elementary School Council will be meeting on October 18th.
- Tim Dempsey reported that the Special Education Subcommittee is planning a meeting at the end of October. He also reported that the Hingham Education Foundation will be having its annual Fall Event on October 14th, and a Spelling Bee on November 6th. He also stated that the SEPAC Board met on October 6th and that Dr. Adams and Dr. Vinnes attended.
- Nes Correnti reported that the Capital/Finance & Facilities Subcommittee met today and that the Sustainable Budget Task force met on September 26th. She stated that the Foster Elementary School Council met on September 21st, and noted that there are signed warrants in tonight's meeting packet.
- Jen Benham reported that there was a SNAP meeting on September 13th.
- Kerry Ni reported that the Salary and Negotiations Subcommittee met on October 6th.
- It was also noted that there would be School Committee office hours the following week.

Other items as may not reasonably be known 48 hours in advance of the meeting

None

Kerry Ni noted that the MASC Resolutions would be discussed at the next meeting on October 24th.

- On a motion by Kerry Ni and seconded by Jen Benham at **9:18 PM**
It was voted to Adjourn to Executive Session not to return to Open Session for the purposes of:

a. To approve minutes of the executive sessions held on June 6 (joint session with Select Board, Advisory Committee, and Personnel Board); June 22 and July 14

b. Discussing strategy related to collective bargaining negotiations with HEA Unit AA (Administrators) the public discussion of which may be detrimental to the Committee's bargaining position

Respectfully Submitted By:
Jen Benham

Documents Included:

Name ↑

- 10.11.2022 Agenda.pdf .A
- Item 2.1 Minutes of the School Committee meeting held on September 12, 2022.pdf .A
- Item 2.2 Special Ed minutes 6_2_2022.pdf .A
- Item 2.0 HHS Students College Board Recognition - Press Release HPS.pdf .A
- Item 2.0 HPS Holmes Award 4th Year in a Row - Press Release.pdf .A
- Item 2.0 HPS Release A Year's Worth of Music - Press Release.pdf .A
- Item 2.2 Contingency Plans Footer.pdf .A
- Item 2.3 22 Accountability Presentation.pdf .A
- Item 2.3 2022 Accountability Data - Hingham (01210000).pdf .A
- Item 2.3 Accountability Summary.pdf .A
- Item 2.3 Glossary Reporting Terms.pdf .A
- Item 2.4 October 1, 2022 Enrollment Summary.pdf .A
- Item 2.5 Staffing Update.pdf .A
- Item 2.6 Homeschooling Update.pdf .A
- Item 2.7 Regulations for Booster and Support Organizations.pdf .A
- Item 2.8 Districts-Bullying-Prevention-Plan-2022-2023.pdf .A
- Item 2.8 Update on Bullying Prevention Plan.pdf .A
- Item 2.1 Previously approved trip to NY_state change.pdf .A
- Item 2.2 Proposed Student Trip to NYC in April 2022_Broadway.pdf .A
- Item 2.3 Proposed Grade 2 Trip to Washington D.C. in April 2023.pdf .A
- Item 2.4 Surplus - Library Material - 10-10-22.pdf .A
- Item 2.41 Surplus South VHS Cassettes.pdf .A
- Item 2.42 Library Weeding Log HS.pdf .A
- Item 2 Warrants.pdf .A



FOR IMMEDIATE RELEASE

Contact: hpscommunications@hinghamschools.org

**The Hingham Public Schools Fine Arts Department presents an 83-student production,
The Music Man, coming this December!**

Friday, October 14, 2022 - The Hingham Public Schools Fine Arts Department and the Hingham High Drama Program are proud to present *The Music Man* coming this December. Set in Iowa in July 1912, *The Music Man* follows traveling salesman (and scoundrel) "Professor" Harold Hill as he cons the people of River City into purchasing musical instruments and band uniforms for their children. His ruse? Getting the kids involved in music will save them from the unspeakable evils of spending their afternoons with too much time on their hands in the downtown pool hall. The problem? He doesn't know a thing about teaching music! His days as a con artist end when he decides to "face the music", after falling for the local librarian, Marian.

This TONY Award-winning show will open on **Thursday, December 1st at 7:00 PM in the Hingham Middle School Auditorium**. There will be two more evening performances, Friday the 2nd, and Saturday the 3rd, both at 7:00 PM. For the first time, there will also be a matinee performance, on December 4th at 2:00 PM. All four performances will be held in the Hingham Middle School Auditorium. Tickets are available online now: our.show/hingham/musicman

"THE MUSIC MAN, while it takes place in 1912, is a great fairytale for our 2022 reality. Though Harold Hill is a charlatan, the power of music brings together a divided community, and life in River City takes on a new vitality, with everything bringing the best of themselves to a common vision for the first time in a long time - or maybe ever! The Arts do just that, every single day - and we have so much happening in the Arts in Hingham right now! Combine that message of "we are better together" with an iconic musical theatre score, about 58 HHS actors and crew members, and 25 HMS students as the kid's band, and you've got a fantastic show that will warm your heart and make you want to march along!" - Mo Fish, Drama Director


"You won't want to miss this production! Our wonderful director, Mo Fish, brings passion, heart, and energy to everything she touches. She excels at bringing out the best in students, building a strong community that lifts each other up, and never fails to put on a fantastic show. We hope to see you there!" - Joann Bellis, Fine Arts Director



HINGHAM
HIGH SCHOOL
D R A M A

MEREDITH WILLSON'S

the Music Man



THURSDAY
thru SATURDAY
December 1-3
7:00 p.m.

SUNDAY
December 4
2:00 p.m.



\$15
adults
\$10
students
& seniors

HINGHAM MIDDLE SCHOOL AUDITORIUM

THE MUSIC MAN is presented through special arrangement with Music Theatre International (MTI). All authorized performance materials are also supplied by MTI.
www.mtishows.com



FOR IMMEDIATE RELEASE

Contact: hpscommunications@hinghamschools.org

HHS Unified Sports Program Receives National Banner Recognition From Special Olympics

Friday, October 21, 2022 - Hingham High School - It is with great honor that the Hingham Public Schools and Hingham High School Athletics announce that the Hingham High Unified Sports program has received National Banner recognition from the Special Olympics. Hingham High's Unified Sports program has received this distinction for achieving national standards of excellence in inclusion, advocacy, and respect.

Hingham High was among only 15 schools in Massachusetts to be recognized and one of only 155 nationwide to achieve this status. Hingham High continues to receive this honor this year.

[Special Olympics Unified Sports](#), the program being recognized at Hingham High School, brings together athletes with and without intellectual disabilities to train and compete on the same team. Unified Sports allows all students, regardless of their athletic abilities, to experience being on a team, hang out with their friends outside of school, and gain a boost of confidence they might not always feel in the classroom.

Hingham High hosts two Unified Sports teams including Unified Track and Field and Unified Basketball. Last year, Hingham High's Unified Basketball went undefeated last year and had the opportunity to play at TD Garden last winter as part of the Andrew James Lawson Foundation Invitational. Last Spring Hingham High's Unified Track and Field team received Silver Medals at the MIAA Special Olympics Regionals and placed 7th out of 45 towns in the State Championship. Hingham High has 38 students on Unified Basketball and 35 on Unified Track.

"Both Unified teams on basketball and track are extremely close. They sit together at lunch and get together outside of school. During track and basketball seasons, teammates get together for pasta parties before games. Seeing these friendships grow has been the most rewarding for me. We now have an established group of dedicated boosters who keep us well supported for away games and assist us in all we do. The beautiful smiling faces in every Unified Sports picture says it all. Nobody has more fun than we do! Come to one of our games, you won't be disappointed!" Joyce Eby, Unified Sports Coach, and Special Education Paraeducator.

The banner-raising ceremony was held on Friday, October 21st prior to their home Unified Basketball game against Weymouth. Hingham High School will proudly display the banner in the gymnasium.



Amy Jackson
Director of METCO

HINGHAM PUBLIC SCHOOLS

17 Union Street • Hingham, Massachusetts 02043

781-741-1500 VOICE • 781-749-7457 FAX

ajackson@hinghamschools.org

www.hinghamschools.com

To: Margaret Adams, Superintendent of Schools

From: Amy Jackson, Director of METCO

Date: October 24, 2022

Subject: METCO Program Update

The following provides an update on the METCO program. I am excited to be part of the Hingham Public Schools and to learn more about how we can meet the needs of our METCO students and families.

I am excited to share some updates on outreach to families and students. I met with the middle school students after school. They were able to share their experiences. I also explained how I will be monitoring their grades and attendance. I met with the high school students individually. I am planning a speaking series focused on the college admissions process using Bottomline, a Boston-based college access program. At the elementary, I visited with each of the students and have been meeting with the principals. I also met with ten families in Boston where we were able to generate a list of their needs and plans for the coming school year.

Enrollment:

The current enrollment for the Hingham METCO program is 45 students including 21 in the elementary grades, 10 at the middle school and 14 at the high school of which 2 are seniors. The number of students at each elementary school is as follows:

- East - 5
- Foster - 6
- Plymouth River - 5
- South - 5

Enrollment in each elementary school is dependent on available seats. This year, we added 5 new students to the program all in kindergarten. Next school year, we would like to petition as part of the FY24 METCO grant to increase our enrollment by adding 30 new students. Such an increase would be dependent on the school committee's approval and also the state.

Program Vision:

I plan to work with the English Director, Mary Andrews and the Hingham Middle School Principal, Derek Smith to bring guest speakers to address social emotional learning, cultural awareness at the schools. So far we have planned the first guest speaker, Anthony Valentine from KultureMag, for March 1st.

I will work with the PTO and Hingham Unity Council to plan out a host family program. We would like to focus on elementary schools where the students and families need more support to build connections with other students and families.

Through the METCO grant, a late bus is available for high school students at 5 PM everyday. Students sign up daily if they need access to the bus. Students at the middle school also have a late bus Monday through Thursday.

Highlights:

I'm excited to announce a partnership with the Roxbury Boys & Girls Club which will enable our METCO high school students the opportunity to participate in the Black College Tour. The students will visit 10 Historical Black Colleges and Universities from Alabama to Washington D.C. during the April 2023 school break. In partnership with Bottomline college access program, I will work with the college readiness access person to schedule a meeting with the high school students to discuss the college access process and hopefully each 11th and 12th grade students will partner with a college access advocate to help navigate them throughout the college process.

Family Workshops:

I have partnered with New Generations Consultants & Associates and started a Hingham METCO Parent Support Group. The group will meet on a monthly basis starting in November. The Hingham METCO Parent Support Group offers a confidential safe space for parents to talk about issues they face as their children live and learn in two polar opposite environments. Parents will have an opportunity to bring their topics to meetings for discussion. The meeting will be facilitated by Sonya Patton, counselor, life coach and trainer from New Generations Consultants & Associates, Inc. Sonya has worked with parents for 18 years in many capacities. She is also an alumni and former parent of a METCO student, so is familiar with the system from a student and parent perspective.

Parent Workshops:

In partnership with other METCO Directors, we will conduct a series of workshops in - person (virtual) during the 2022 - 2023 school year to provide helpful information in supporting and advocating for their children. The first workshop will be with the FBI - Safe Online Surfing

department focusing on internet / social media safety, how to monitor your child's devices and how to keep them safe.



FY24 Budget Calendar

Date	Task	Persons Responsible
Week of September 26th	The Director of Finance and Operations provides principals, cabinet and directors with budget worksheets.	Director of Finance and Operations
Week of October 3rd	Principals and Cabinet complete proposals including new, re-allocation, and proposed cuts.	Principals Cabinet
October 11th	Finance and Capital Subcommittee meeting to review proposed budget calendar and forecasts from the town. Table of contents for budget book shared.	Chair of Finance and Capital Subcommittee Superintendent Director of Finance and Operations
Week of October 10th through October 28th	Individual meetings with the Superintendent and Director of Finance and Operations with each principal, Assistant Superintendent, Executive Director of Student Services, Director of Facilities, Transportation, and Technology to review individual proposals.	Superintendent Director of Finance and Operations
October 13th (Senior Leadership Meeting)	Establish budget priorities.	Principals Cabinet
November 3rd (Senior Leadership Meeting)	Principals present individual proposals to Senior Leadership.	Superintendent Director of Finance and Operations Assistant Superintendent

			Executive Director of Student Services Director of Human Resources Principals
November 9th	School committee budget workshop.		Chair of School Committee Superintendent Director of Finance and Operations Adcomm
Week of November 14th	Principals, Senior Leadership, and Director of Facilities discuss and outline capital requests.		Superintendent Director of Finance and Operations Assistant Superintendent Executive Director of Student Services Director of Human Resources Principals
December 5th	The Director of Business and Operations submits a preliminary budget to the Superintendent.		Superintendent Director of Finance and Operations
December 5th-December 9th	Principals and other departments develop budget narratives for budget books.		Superintendent Director of Finance and Operations Assistant Superintendent Executive Director of Student Services Director of Human Resources Principals
December	Principals share preliminary budget discussions with the school council.		Principals
December	Principals inform school staff of preliminary budget discussions.		Principals
December 12th - hybrid meeting 4:30 - 7:00	Finance and Capital Subcommittee Meeting Principals present proposed budgets.		Superintendent Director of Finance and Operations Principals

December 15th 4:30 - 7:00	Finance and Capital Subcommittee Meeting Directors of Facilities, Transportation, Athletics, and Technology present their budgets.	Superintendent Director of Finance and Operations Directors of Facilities, Transportation, Athletics, and Technology
December 21st 4:30 - 7:00	Finance and Capital Subcommittee Meeting Assistant Superintendent and Executive Director of Student Services present their budgets.	Superintendent Director of Finance and Operations Assistant Superintendent Executive Director of Student Services
January	Principals inform the school council of FY24 budget.	Principals
January	Principals inform school staff of the FY24 budget.	Principals
January 5th 6-8 PM	Initial budget presentation to School Committee. Discussion on proposed fees.	Superintendent Director of Finance and Operations
January 9th 4:30 - 7:00	Review of capital budget with Finance and Capital Subcommittee	Director of Facilities Superintendent Director of Finance and Operations
January 12th 6-8 PM	School Committee Budget Meeting Elementary, Middle, and High school principals present school site budgets.	School Committee Building Principals
January 19th 6-8 PM	School Committee Budget Meeting Executive Director of Student Services and Assistant Superintendent present department budgets.	School Committee Executive Director of Student Services Assistant Superintendent
January 26th 6-8 PM	School Committee Budget Meeting Director of Facilities, Athletics and Transportation	School Committee Executive Director of Student Services Assistant Superintendent
January 30th 7-9 PM	Capital Outlay Meeting	Superintendent Director of Finance and Operations

			Director of Maintenance and Custodians
February 7 7-9 PM	Meeting with Select Board, Advisory and Capital Outlay Committee		School Committee Superintendent Director of Finance and Operations
February 13 7-9 PM	School Committee Public Hearing on Budget & Vote on Budget		School Committee Superintendent Director of Finance and Operations
February 15 6:30 -9 PM	Meeting with Advisory Committee on Budget Questions		School Committee Superintendent Director of Finance and Operations
March 15 5:00 - 7:00	Finance and Capital Subcommittee		Superintendent Director of Finance and Operations
March -- April 5	Central Office staff prepares Town Meeting budget materials		Director of Finance and Operations
April 24th	Town Meeting Vote		School Committee Superintendent
April 29th	Town Election		



FY 22 Final Budget to Actual Explanations

Summary

For the financial year 2022 the net amount returned to fund balance was \$30,716. This balance reflects the net of grants received 1) ESSER \$1.3m and 2) ARP \$294k. The ARP grant was a grant which the Town of Hingham received and the \$294k is the share of the grant which was allocated to the School Department. Overall much was accomplished over the F

Review of budget variances above \$50,000

- The administration line reflects a variance due to overlapping senior leadership - This variance is as a result of having the current superintendent and business manager starting before the beginning of their contracts to learn from the past administration.
- The principal's line reflects a Foster overlap and leaves of absence.
- Teaching variance reflects ESSER overlay and lower than budget hiring, and churn during the year.
- The professional development line variance reflects workshops and in service programs over budget.
- For textbooks reflect the DEI material purchase.
- For instructional technology the tech support position was not hired in FY 22.
- For the library we had one resignation and a replacement at a lower base and the library paraprofessional roles were open during FY2022.
- For psychological services ESSER funds were used for social emotional counseling.
- The variance in health services is as a result of covid related spending and the roaming nurse. We also had a leave of absence during FY 22.
- The custodial variance is as a result of cleaning supplies and other purchases during the year. We also had some leaves of absence which required substitutes.
- The variance in heating of buildings is as a result of higher oil prices and a miss-allocation between heating and building electricity described below.
- The positive variance in utilities is partially as a result of allocations between heating of buildings and utilities for buildings like PRS where electricity is utilized.
- The variance in maintenance of grounds is as a result of the rec taking over the grounds for the first year. In subsequent years there will be a charge associated with this work.

- The increase in plant maintenance is as a result of contracted services for repairs in the district. This line has historically been over budget. The need to right size this area should be discussed.
- The variance in SPED supervision & instruction netted together shows a net positive change as a result of some of the same issues in the general education area. Increased churn and staff coming in at lower rates. These lines can be netted with SPED counseling to give a true picture of the actual variance.
- The overage in SPED counseling see above.
- The reduction in SPED transportation is as a result of transportation (Padraig and team) taking on more routes and less contracted services being used.
- The overall reduction in tuition is as a result of age outs and the utilization of grants to cover the tuition lines.
- The increase in capital building repairs and maintenance are as a result of an advance of FY 23 capital projects.



FY 2022 Final Summary Budget to Actual

Budget Code Description	Budget Code	FY 2022 REVISED BUDGET	Total FY 2022 Expenditure	FY 22 AVAILABLE BUDGET
School Committee	R1100	88,350	122,410	(34,060)
Administration	R1200	1,540,197	1,591,155	(50,958)
Principals	R2200	2,463,464	2,676,416	(212,952)
Teaching	R2300	28,614,996	27,410,791	1,204,205
Professional Development	R2350	308,621	414,027	(105,406)
Textbooks	R2400	499,857	613,565	(113,708)
Instructional Equipment	R2410	44,728	42,565	2,163
Instructional Technology	R2450	1,241,764	1,180,750	61,014
Library	R2500	803,123	727,000	76,123
Counseling	R2700	1,520,756	1,525,206	(4,450)
Psychological Services	R2800	971,694	653,469	318,225
Health Services	R3200	818,896	980,613	(161,717)
Transportation	R3300	1,397,321	1,412,029	(14,708)
Athletics	R3510	742,677	736,223	6,454
Other Student Activity	R3520	169,639	198,851	(29,212)
Security	R3600	-	11,674	(11,674)
Custodial	R4110	1,848,685	1,940,079	(91,394)
Heating of Buildings	R4120	444,972	554,834	(109,862)
Utilities	R4130	917,185	831,444	85,741
Maintenance of Grounds	R4210	184,566	117,456	67,110
Plant Maintenance	R4220	1,281,865	1,352,069	(70,204)
Repairs of Equipment	R4230	141,100	132,716	8,384
Employee Retirement	R5100	100,163	138,130	(37,967)
Furniture & Fixtures (Non Instructional Equipment) & Rents and building costs	R7300	58,801	17,631	41,170
Sped Supervision	S2100	661,034	602,185	58,849
Sped Instruction	S2300	10,031,503	9,617,678	413,825
Sped Prof. Development	S2350	10,340	12,776	(2,436)
Sped Textbooks	S2400	1,550	16,575	(15,025)
Sped Counseling	S2700	584,266	689,148	(104,882)
Sped Psychological Services	S2800	351,346	335,139	16,207
Sped Transportation	S3300	1,066,750	946,698	120,052
Sped Programs w/ other Districts	S9100	132,662	198,924	(66,262)
Tuitions to Non-Public Schools	S9300	1,567,685	888,188	679,497
Tuitions to Collaboratives	S9400	969,338	895,310	74,028
Vocational Transportation	V3300	10,400	-	10,400
Vocational Tuition	V9100	201,785	196,786	4,999
Building Repairs and Maintenance Capital/Other	X4220	423,152	738,713	(315,561)
	X7400	595,380	590,666	4,714
Grand Total		62,810,611	61,109,890	1,700,721
		ESSER		(1,376,192)
		American Rescue Plan		(293,813)
		Total funds returned to Town		30,716

SSEC Update to School Committee

South Shore Educational Collaborative Information to be Reported Periodically to School Committees, as Required by Chapter 43, Accountability and Oversight of Collaboratives

1. The FY 22 year-end report was reviewed and approved by the board.
2. FY 23 financial report; the outlook so far is good. This report was approved by the board.
3. The board approved increasing the monthly OPEB contribution from \$10,000 to \$17,875 until further notice.
4. The board ratified a three year contract with the AFT, as follows:

Unit A staff will receive increases of 2%, 2% and 2/5%
Paraprofessionals have an hourly rate increased by \$1.04 in year one, by \$0.75 in year two, and then will receive a 2.5% increase in year three
5. The board appointed Erin Holder to the position of Interim Director of Student Services.

Agenda
Item
#2

SOUTH SHORE EDUCATIONAL COLLABORATIVE			
BUDGET SHEET FOR...			
FY22 YEAR END			
	JUNE 3, 2022	FY22 YEAR END	
PROJECTED REVENUE	\$ 24,567,187.85	\$ 24,654,780.15	
OPERATING EXPENSES	\$ 24,322,397.61	\$ 24,106,580.54	
DEBT SERVICE PAYMENTS			
DEPOSITS TO CAPITAL RESERVES			
GENERAL FUND BUDGET	\$ 24,322,397.61	\$ 24,106,580.54	
	\$ 244,790.24	\$ 548,199.61	\$ 548,199.61
		NECESSARY ADD'L FTE'S	0
	OPEB BALANCE	AS OF JUNE 30, 2022	\$ 969,607.04
		contributions as of 6/30/2022	\$ 82,300.00
	MOTION TO ACCEPT:		
	SECOND:		
	IN FAVOR:		
	OPPOSED:		
	MOTION:	PASSES	FAILS
	DATE:		

SEC FINANCIAL SUMMARY BACK UP SHEET													
FY22 YEAR END													
BUDGETED FTE	BUDGETED ENROLLED	BUDGETED FTE MEMBER	BUDGETED ENROLLED MEMBER	FTE ENROLLED MEMBER	FTE ENROLLED MEMBER	TOTAL FTE	TOTAL ENROLLED MEMBER	REVENUE INCL 1-1, STARTS, & MISC REVENUES	EXPENSES AS LISTED IN PROGRAM EXPENSE REPORT*	ADMINISTRATION OVERHEAD ALLOCATION	DIRECT EXPENSES**	PROGRAM NET REVENUE MINUS DIRECT EXPENSES	PROGRAM NET REVENUE MINUS GROSS EXPENSES*
MEMBER	NON MEM	MEMBER	NON MEM	MEMBER	NON MEM	PROGRAM	PROGRAM	MISC REVENUES	EXPENSE REPORT*	ALLOCATION	EXPENSES**	DIRECT EXPENSES	GROSS EXPENSES*
39.00	26.00	47.000	0.000	0.000	0.000	67.000	20.000	\$ 573,544.81	\$ -	\$ 171,743.20	\$ 352,381.44	\$ 243,260.37	\$ 69,517.17
0.00	0.00	0.000	0.000	0.000	0.000	0.000	0.000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36.60	24.40	33.000	33.000	33.000	0.000	56.000	23.000	\$ 445,486.85	\$ 439,022.13	\$ 163,456.04	\$ 275,866.09	\$ 169,620.76	\$ 6,464.72
13.60	12.40	25.000	25.000	25.000	0.000	42.000	15.000	\$ 256,082.84	\$ 280,113.85	\$ 154,568.88	\$ 125,544.97	\$ 130,536.87	\$ (24,092.01)
72.00	48.00	58.000	52.000	110.000	0.000	110.000	52.000	\$ 942,231.26	\$ 952,935.28	\$ 283,376.27	\$ 649,019.01	\$ 299,214.25	\$ 9,837.98
12.00	8.00	13.000	12.000	25.000	0.000	25.000	12.000	\$ 136,116.70	\$ 186,765.28	\$ 85,871.60	\$ 100,893.68	\$ 37,223.02	\$ (48,648.58)
total add'l fte (0)													
42.00	28.00	49.030	16.380	65.41	0.000	65.41	16.380	\$ 4,489,368.86	\$ 4,227,181.82	\$ 898,510.90	\$ 3,388,670.92	\$ 1,100,697.94	\$ 262,187.04
0.00	0.00	0.000	0.000	0.000	0.000	0.000	0.000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43.20	28.80	39.690	26.900	66.73	0.000	66.73	26.900	\$ 4,330,731.56	\$ 4,009,166.58	\$ 796,588.35	\$ 3,212,581.83	\$ 1,118,150.23	\$ 324,564.88
33.00	22.00	35.500	23.990	58.89	0.000	58.89	23.990	\$ 2,912,197.98	\$ 2,662,267.61	\$ 754,659.81	\$ 1,907,607.80	\$ 1,004,590.18	\$ 249,990.37
75.00	50.00	62.620	47.570	110.14	0.000	110.14	47.570	\$ 7,913,433.71	\$ 8,231,906.17	\$ 1,383,542.98	\$ 6,847,963.19	\$ 1,065,476.52	\$ (318,066.46)
19.80	13.20	14.910	12.180	27.09	0.000	27.09	12.180	\$ 1,452,889.47	\$ 1,841,739.08	\$ 419,255.43	\$ 1,422,483.66	\$ 30,405.81	\$ (388,849.62)
COLLABORATIVE ASSISTIVE TECH.													
178.20	118.80	297.00	177.000	300.000	0.000	300.000	177.000	\$ 667,266.32	\$ 792,297.99	\$ -	\$ 792,297.99	\$ -	\$ (125,031.67)
213.00	142.00	355.00	201.890	328.26	0.000	328.26	201.890	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS													
								\$ 24,654,780.15	\$ 24,106,580.54	\$ 5,051,270.46	\$ 19,055,310.08	\$ 5,599,470.07	\$ 548,199.61
* EXPENSES INCL'D OH													
** OH EXPENSES NOT INCLUDED													
*** OH EXPENSES NOT INCLUDED													
**** OH EXPENSES NOT INCLUDED													
***** OH EXPENSES NOT INCLUDED													
DIFF INST YR ACTUAL													
100													
114													
115													
116													
152													
TOTALS													
								\$ 2,549,640	\$ 2,549,640	\$ -	\$ -	\$ -	\$ -

FY22 YEAR END					
SOUTH SHORE EDUCATIONAL COLLABORATIVE					
FUND BALANCES AS OF ...					
YEAR END					
report printed 8/1/2022					
FUND #	DESCRIPTION	FUND BALANCE	COMMENT	FUND?	
001	SCHOOL TUITION PROGRAMS	\$ 4,188,898.08	INCLUDES OPERATING BUDGET PROGRAM REVENUES & EXPENSES.	Unrestricted	
285	HS ALLIANCE	\$ -		Unrestricted	
286	INTERNET TECH	\$ -		Unrestricted	
287	IN-SERVICE WORKSHOPS	\$ -		Unrestricted	
289	SOUTH SHORE SPED	\$ 6,453.93	SOUTH SHORE SPECIAL ED. DIRECTORS MEETINGS	Restricted	
294	SSEC RENTALS	\$ -		Unrestricted	
295	BU LICENSURE PROGRAM	\$ -		Unrestricted	
539	EVAN HENRY FOUNDATION	\$ 1,097.68	MEMORIAL ACCT. FOR DECEASED MINI SCHOOL STUDENT	Restricted	
551	IDEA SPED PROG IMPROVEMENT	\$ 561.60		Restricted	
553	CSHC WORKFORCE NURSING GRANT	\$ 398.79		Restricted	
554	CSHS AFFILIATED NURSING GRANT	\$ 2,774.13		Restricted	
555	HIGH QUALITY SUMMER LEARNING GRANT	\$ (760.00)			
557	SCHOOL IMPROVEMENT GRANT	\$ -		Restricted	
558	ACCESS & ACCOUNTABILITY	\$ -		Unrestricted	
610	REVOLVING GENERAL SSEC	\$ 121.02	FROM DONATIONS AND FUND RAISERS	Restricted	
634	MINI REVOLVING	\$ 14,850.86	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM	Restricted	
635	QUEST REVOLVING	\$ 2,130.79	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM	Restricted	
636	SSHI REVOLVING	\$ 1,789.10	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM	Restricted	
637	COMMUNITY REVOLVING	\$ 10,812.46	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM	Restricted	
638	CAREERS REVOLVING	\$ 7,930.98	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM	Restricted	
651	FOOD SERVICES REVOLVING	\$ 6,114.79	FROM SSEC CAFETERIA OPERATIONS. DOES NOT INCLUDE CAFÉ SALARIES	Unrestricted	
652	ASST. TECH REVOLVING	\$ 4,506.21	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM	Restricted	
	SUB TOTAL	\$ 4,247,680.42			
800	OPEB TRUST FUND BALANCE	\$ 969,607.04	OTHER POST EMPLOYMENT BENEFITS	Restricted	
	BALANCE ALL FUNDS	\$ 5,217,287.46			

OCTOBER 7, 2022 BOARD MEETING					
SOUTH SHORE EDUCATIONAL COLLABORATIVE					
FUND BALANCES AS OF...					
9/30/2022					
FUND #	DESCRIPTION	FUND BALANCE	COMMENT		<u>R</u> estricted <u>U</u> nrestricted FUND?
001	SCHOOL TUITION PROGRAMS	\$ 8,014,377.80	INCLUDES OPERATING BUDGET PROGRAM REVENUES & EXPENSES.		Unrestricted
285	HS ALLIANCE	\$ -			
286	INTERNET TECH	\$ -			
287	IN-SERVICE WORKSHOPS	\$ (3,068.54)			Unrestricted
289	SOUTH SHORE SPED	\$ 6,453.93	SOUTH SHORE SPECIAL ED. DIRECTORS MEETINGS		Restricted
294	SSEC RENTALS	\$ -			Unrestricted
295	BU LICENSURE PROGRAM	\$ -			Unrestricted
539	EVAN HENRY FOUNDATION	\$ 1,097.68	MEMORIAL ACCT. FOR DECEASED MINI SCHOOL STUDENT		Restricted
551	IDEA SPED PROG IMPROVEMENT	\$ 561.60			
553	CSHC WORKFORCE NURSING GRANT	\$ (16,718.77)			Restricted
554	CSHS AFFILIATED NURSING GRANT	\$ 517.11			Restricted
555	HIGH QUALITY SUMMER LEARNING GRANT	\$ 28,659.22			
557	SCHOOL IMPROVEMENT GRANT	\$ -			
558	ACCESS & ACCOUNTABILITY	\$ -			Restricted
610	REVOLVING GENERAL SSEC	\$ 121.02	FROM DONATIONS AND FUND RAISERS		Unrestricted
634	MINI REVOLVING	\$ 14,850.86	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM		Restricted
635	QUEST REVOLVING	\$ 2,085.56	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM		Restricted
636	SSHI REVOLVING	\$ 1,789.10	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM		Restricted
637	COMMUNITY REVOLVING	\$ 10,469.77	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM		Restricted
638	CAREERS REVOLVING	\$ 7,930.98	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM		Restricted
651	FOOD SERVICES REVOLVING	\$ 6,106.02	FROM SSEC CAFETERIA OPERATIONS. DOES NOT INCLUDE CAFÉ SALARIES		Unrestricted
652	ASST. TECH REVOLVING	\$ 4,506.21	FROM DONATIONS AND FUND RAISERS FOR EACH SPECIFIC PROGRAM		Restricted
	SUB TOTAL	\$ 8,079,739.55			
800	OPEB TRUST FUND BALANCE	\$ 1,023,043.55	OTHER POST EMPLOYMENT BENEFITS		Restricted
	BALANCE ALL FUNDS	\$ 9,102,783.10			



THE COMMONWEALTH OF MASSACHUSETTS
Executive Office for Administration and Finance
OPERATIONAL SERVICES DIVISION

One Ashburton Place, Suite 1017
Boston, MA 02108-1552

OPERATIONAL SERVICES DIVISION

Gary J. Lambert
Assistant Secretary for Operational Services

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Michael J. Heffernan
Secretary

To: Michael J Heffernan, Secretary
Executive Office for Administration and Finance
Commonwealth Superintendents
From: Gary J. Lambert, Assistant Secretary for Operational Services
Operational Services Division
Date: October 1, 2022
Re: **Estimated Rate of Inflation for Fiscal Year 2024**

The Operational Services Division is required by M.G.L. Chapter 7, Section 22N, to submit an "estimated rate of inflation for social service programs" to the Secretary of the Executive Office for Administration and Finance by October 1st of each year for consideration in preparation of the Governor's annual budget recommendation.

The Operational Services Division is also required by the above statute to notify Commonwealth Superintendents of this estimated rate of inflation for their use in planning for increases to Approved Private Special Education programs.

Attached is the Operational Services Division's analysis which results in an estimated rate of inflation of 14% for Fiscal Year 2024.

Should you or your staff require further information regarding the estimated rate of inflation, please contact Jacquiline Brown at (617) 720-3371.

cc: Catharine Hornby, Undersecretary, Executive Office for Administration and Finance
Bran Shim, Assistant Secretary for the Budget and Fiscal Operations, Executive Office for Administration and Finance
James Cowdell, Chief of Staff, Executive Office for Administration and Finance
Olivia Graham, Chief Financial Officer





**EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE
OPERATIONAL SERVICES DIVISION**

ESTIMATED RATE OF INFLATION - FISCAL YEAR 2024

October 1, 2022

OPERATIONAL SERVICES DIVISION

		PERCENTAGE OF				ADJUSTED	
COMPONENT	TOTAL EXPENSES	FACTOR	SOURCE	REFERENCE	PERCENTAGE		
PERSONNEL	48.94%	1.047	ECI	NORTHEAST	51.24%		
PAYROLL TAX	4.47%	1.050	ECI	SERVICE OCCUPATIONS	4.69%		
FRINGE BENEFITS	6.46%	1.050	ECI	SERVICE OCCUPATIONS	6.78%		
OCCUPANCY	6.67%	1.054	CPI	BOSTON	7.03%		
DIRECT CARE CONSULTANT	1.99%	1.047	ECI	NORTHEAST	2.08%		
TEMPORARY HELP	0.10%	1.047	ECI	NORTHEAST	0.10%		
CLIENTS & CAREGIVERS REIM.	4.36%	1.000	Note 1		4.36%		
SUBCONTRACTED DIRECT CARE	7.55%	1.047	ECI	NORTHEAST	7.90%		
STAFF TRAINING	0.16%	1.047	ECI	NORTHEAST	0.17%		
STAFF MILEAGE/TRAVEL	0.24%	1.175	CPI	BOSTON	0.28%		
MEALS	1.64%	1.065	CPI	BOSTON	1.75%		
CLIENT TRANSPORTATION	1.12%	1.175	CPI	BOSTON	1.31%		
INCID. MEDICAL/MEDICINE/PHAR.	0.25%	1.035	CPI	BOSTON	0.26%		
CLIENT PERSONAL ALLOWANCES	0.20%	1.000	Note 1		0.20%		
PROVISION MAT. GOODS/SVS./BEN.	2.22%	1.000	Note 1		2.22%		
DIRECT CLIENT WAGES	0.09%	1.000	Note 1		0.09%		
OTHER COMM. PROD/SVS.	0.04%	1.000	Note 1		0.04%		
PROG. SUPPLIES/MATERIALS	1.26%	1.146	CPI	BOSTON	1.45%		
OTHER EXPENSE	0.52%	1.080	CPI	BOSTON	0.56%		
TOTAL DIRECT ADMIN EXP. (PROG.)	2.29%	1.080	CPI	BOSTON	2.47%		
ADMINISTRATION	9.45%	1.080	CPI	BOSTON	10.20%		
TOTAL	100.00%				105.18%		
				Workforce Stability Factor	8.82%		
					14.00%		
Note 1:	Inflation is not applicable for "pass through" items.						
Percentage of Total Expenses:	The Percentage of Total Expenses is based on FY 2021 Uniform Financial Report data.						
Sources:							
ECI:	The Employment Cost Index represents a 12 month average change to 6/30/21.						
CPI:	The Consumer Price Index represents a 12 month average change to 7/31/21.						

HINGHAM PUBLIC SCHOOLS

No Field Trips for sophomores in the month of March. No Field Trips in the months of May or June. Field Trips are not to be scheduled during the last week of any term.

Field Trip Planning Sheet - Grades 6 - 12
(Should be submitted at least four (4) weeks in advance)

Teacher(s): B. Cincotta/P. Sassano/J. Young Grade/Course and Section: 9-12 Music

Destination: New York City, NY

Means of Transportation: Charter Motorcoach

Date: 3/30/23-4/2/23 Time Leaving: 12:00pm Time Returning: 8:00pm

Contact Person: Brian Cincotta Telephone: [REDACTED]

No. pupils in class: ~200 No. pupils going: ~50

(Published list to faculty one week in advance and revised list on day of field trip)

Provisions for students not going: Students will be given musically-appropriate assignments to complete in our absence.

Potential hazards/safeguards: Students traveling with allergies/full review of medical forms with nursing staff before departure.

Necessary CORI Forms Completed

Estimated costs per student: \$1149 Ratio of students/chaperones: 12/1

Cost Paid By: students Transportation Paid By: students

* Educational Objective(s): Students will experience diverse and authentic musical experiences while in New York City (performances at the NY Philharmonic, Jazz at Lincoln Center and Juilliard Pre-College Program.) They will also explore significant cultural landmarks (MoMA, Metropolitan Museum of Art) and explore the city's vibrant history/tourist attractions.

* Methodology/Integration with Core Curriculum:

Preparation: Students will preview concert programs of NY Phil/JALC in advance of departure and study the work of the performing artists (of note - Esperanza Spalding, guest bass soloist with the NY Philharmonic.) The work of the Juilliard Pre-College Program will be discussed at length, and parallels will be drawn to our students' festival preparation (Districts/SEMSBA.)

Follow up: Students will debrief the experience and incorporate their newfound understanding of the art form/chamber music into "song arranging" projects previously integrated into our curricula.

Signature School Employee Sponsoring Trip: [Signature] Date: 9/25/22

Approved: [Signature] Date: 9/27/22 [Signature] Date: 9/23/2022
Principal Director, if applicable

Approved: _____ Date: _____
Hingham School Committee (if applicable)

* Use another sheet if needed
Copies to the Building Principal and Director



NYC Trip Itinerary

Trip Information			
School	Hingham High School	Dates	March 30th, 2023 - April 2nd, 2023
Lead Teacher	Brian Cincotta, Phaedra Sassano, Joseph Young	Travelers	21 total, 18 students, 3 adults
Emergency #	[REDACTED]	Tour Guide(s)	Billy Payne, Christine Lazzara
Hotel Information			
Date	Hotel	Phone #	Address
Mar 30 - Apr 02	New Jersey Hotel		

Trip Itinerary			
Thursday, March 30	Friday, March 31	Saturday, April 1	Sunday, April 2
<p>12:00 PM Students arrive at Hingham High School</p> <p>12:15 PM Buses arrive at school</p> <p>Board your motor coaches and depart school for NYC</p> <p>Dinner allotment en route</p> <p>6:30 PM Meet Grand Classroom guides in NYC at Times Square</p> <p>Visit Times Square</p> <p>Walk to Rockefeller Plaza</p> <p>9:00 PM See a spectacular view of New York City from the Top of the Rock</p> <p>10:30 PM Check into hotel</p> <p>New Jersey Hotel</p>	<p>8:00 AM Hotel breakfast</p> <p>9:00 AM Depart for NYC</p> <p>10:00 AM - 1:00 PM Tour the American Museum of Natural History including its dinosaur exhibits</p> <p>Lunch allotment at the museum</p> <p>1:30 PM Walk the High Line</p> <p>Additional museum visit (TBD)</p> <p>6:00 PM Dinner allotment at Chelsea Market</p> <p>Evening performance at the New York Philharmonic - Malkin Conducts Stravinsky and Lara</p> <p>Return to hotel</p> <p>New Jersey Hotel</p>	<p>Hotel breakfast</p> <p>Depart for NYC</p> <p>Walk across the Brooklyn Bridge (time permitting)</p> <p>Watch student and faculty performances at Julliard - the famous school of the arts</p> <p>Lunch allotment near Julliard</p> <p>Additional activity TBD</p> <p>Dinner allotment at Gotham Market</p> <p>Enjoy an evening performance of The Best of Duke Ellington - Jazz at Lincoln Center</p> <p>Return to hotel</p> <p>New Jersey Hotel</p>	<p>New Jersey Hotel</p> <p>8:00 AM Hotel breakfast</p> <p>9:00 AM Depart for the Cloisters</p> <p>10:00 AM Visit the MET Cloisters</p> <p>12:00 PM Depart for home</p> <p>Lunch allotment en route</p> <p>6:00 PM Arrive back at Hingham High School</p> <p>Thank you for traveling with Grand Classroom!</p>

NYC Trip Insurance, Financial Aid, and Covid/Health Information
Bran Cincotta

Insurance

Grand Classroom has three different travel protection plans that are broken down below. This information can also be found on our website at

<https://grandclassroom.com/parents/terms-and-conditions>

The TRP is \$99 and the TRP+ is \$219 for your trip

Travel Refund Program PLUS (TRP PLUS): For your convenience and protection we offer the Travel Refund Program PLUS. This program offers cancellation for any reason, including Acts of God such as pandemics. The additional fee for the program will be added to the trip price when you register. Participation in this program is optional and you have 30 days from the date of registration to opt in or opt out before your decision becomes binding. The program protects your payments and provides a refund minus the TRP PLUS fee and non-refundable deposit if you cancel up to 24 hours before departure. Returned check fees, late fees, handling fees, credit card processing fees, and fundraising monies are not refundable, nor the cost of the program itself. Airline tickets already purchased for a group are non-refundable. Late payment(s) may void the benefits provided by the program. Cancellations must be made in writing to help@grandclassroom.com outside of 24 hours of departure to be valid. Please include the date, student name and school name.

Travel Refund Program (TRP): For your convenience and protection we offer the Travel Refund Program. This program offers cancellation for any reason, except Acts of God, war, terrorist activities, incidents of politically motivated violence, outbreak of illness or quarantine, strikes or government restrictions. In these cases, the TRP program is void and the Limited Refund Policy will apply. The additional fee for the program will be added to the trip price when you register. Participation in this program is optional and you have 30 days from the date of registration to opt in or opt out before your decision becomes binding. The program protects your payments and provides a refund minus the TRP fee and non-refundable deposit if you cancel up to 7 days before departure. Returned check fees, late fees, handling fees, credit card processing fees, and fundraising monies are not refundable, nor are specialized plane tickets purchased for individuals or the cost of the program itself. Airline tickets already purchased for a group are non-refundable. Late payment(s) may void the benefits provided by the program. Cancellations must be made in writing to help@grandclassroom.com outside of 7 calendar days of departure to be valid. Please include the date, student name and school name.

Limited Refund Policy (included in price): The company incurs booking and administrative costs as soon as a registration comes in. For those who do not participate in the Travel Refund Program PLUS or the Travel Refund Program, the limited refund policy is as follows. All cancellations must be made in writing to help@grandclassroom.com. Please include the date, student name and school name. Cancellations with no trip protection are determined solely by the date of cancellation with respect to the departure date, regardless of the reason. The policy applies to each individual registration as follows: 95 days or more prior to departure: Grand Classroom will retain 35% of the trip cost - 94-46 days prior to departure - Grand Classroom will retain 60% of the trip cost. 45 days or less: We regret that no refund will be issued. Cancellation

NYC Trip Insurance, Financial Aid, and Covid/Health Information
Brian Cincotta

due to rescheduling: In the event the departure date needs to be rescheduled for any reason, the limited refund policy is based on the original dates unless otherwise specified. Trip funds are not transferable to other participants.

Your free chaperone ratio for the trip is 10:1. Currently you have 2 free chaperones based on registration.

Financial Aid

Regarding financial aid, Grand Classroom provides 1 free trip per 10 paid trips. Hingham uses this free registration to provide financial assistance to students who request aid. If more than one student requests aid, the dollar value amount of free trips would be divided between the number of students who request assistance. For example, if four students request financial assistance, but Grand Classroom only offered two free registrations, each student would receive the option to have 50% of the cost of their trip covered.

Health/Covid

At this time there are no covid-related requirements to participate in this trip



HINGHAM PUBLIC SCHOOLS
Program Review Process

Program Review Definition

The Program Review process is a multi-year, systematic cycle of improvement to ensure a robust curriculum and comprehensive instructional programming that is aligned to the district mission and vision.

OVERVIEW OF PROGRAM REVIEW PHASES

Self-Study (Year 1)

During Year 1, the Assistant Superintendent and the appropriate Department Director/Coordinator will lead the Program Review team in coordination of the self-study. The key components of the self-study include the following:

- 1) Develop essential questions to focus the self-study
- 2) Gather curriculum documents, instructional resources, and program data for analysis
- 3) Seek community feedback on program offerings
- 4) Review Program of Studies documents from comparable districts, followed by site visits to select districts and reciprocal site visits to HPS
- 5) Complete a written report summarizing the stages of the self-study.

Action Planning (Year 2)

During Year 2, the Program Review team constructs a report and recommendations. The action plan sets the agenda for program development and curriculum updates/changes, identifies professional development needs, and is used in the budgeting process to allocate resources. The department action plan will be presented to the School Committee at the conclusion of Year 2 of the Program Review process.

Item 7.2

Program and Professional Development and Implementation (Years 3-7)

This phase includes implementation of updates and/or changes based on the Program Review recommendations. During this phase, professional development is provided and recommended resources are reviewed, piloted, and purchased. The effectiveness of any updates and/or changes are monitored through teacher observation, student achievement, and staff self-reflection and collaboration.

RESOURCES

The PRP is an extremely important process for the development of curriculum and the instructional program and requires significant resources. The PRP must be supported by the administration, and must remain one of the high priority goals for administrators and instructional leaders. Resources that will be allocated to the PRP process include securing substitute teachers so that the documentation team can schedule workshop time and site visits during the school year and/or schedule summer workshop time as appropriate. Other budgetary implications include funding for pilot projects related to new curriculum materials.

WHO IS RESPONSIBLE?

Program review is an inclusive process. Members of the Program Review Team may include the following staff:

- Assistant Superintendent
- Department Director
- Instructional Coaches/Specialists
- General Education Teachers Pre-K-12
- Principals
- Special Education and/or English as a Second Language Teacher

Additionally, the Program Review team is responsible for:

- Developing essential questions for the study
- Presenting the Program Review team's report to the School Committee, school councils, faculty and community
- Developing the action plan in response to the report
- Proposing changes and/or updates for presentation in the budget development process
- Reviewing the progress of work on the action plan on an annual basis

PROTOCOLS

SELF-STUDY

The self-study involves an in-depth review of the existing program and begins actual program evaluation. During this period, the Program Review team, under the direction of the assistant superintendent and relevant curriculum director, will develop essential questions and review and document the course of study at each grade level. In addition, they will also analyze assessment data from MCAS and other standardized tests, and common assessments. The team will review Programs of Studies from comparable districts, engage in site visits to area districts, and will invite staff from area districts on reciprocal site visits to HPS. The team will also survey students, parents/guardians, and staff regarding program offerings.

Development of Essential Questions

Essential questions should serve as a guide for program evaluation. Some common questions may be framed around the following topics:

- Alignment with the state or national frameworks
- Validation of written curriculum
- Range of student work
- Current instructional practices
- Program rigor and currency
- Provision for meeting the needs of all learners
- Assessment components
- Student performance

Collection and Organization of Curriculum Documents and Program Data:

Documents and data to be collected will include:

- Curriculum documents, including unit guides in common template
- Assessment data (MCAS, common assessments, etc.)
- Student work samples representing a range of achievement levels.
- Budget information/resources
- Staffing information
- Professional development activities

Documentation of Framework Alignment Pre-K-12

This document should indicate how each level is meeting each of the specific standards prescribed by the Massachusetts State Framework for the particular curriculum area. The Program Review team will also use national standards from professional organizations as a reference.

Community Feedback

Feedback on program offerings will be sought from community members who have a vested interest in the program: students, teachers, administrators, parents, and others. Tools for data gathering may include surveys, questionnaires, interviews, focus groups, forums, etc. All surveys and data collection tools will be reviewed by the administrative team prior to use.

Review of Program of Studies & Reciprocal Site Visits

The Program Review team will review Programs of Studies from comparable districts for the purpose of evaluating the comprehensive nature of district offerings and research innovative programs, processes, and pedagogy. The Program Review team may choose to coordinate site visits to one or more districts with programs of strategic interest and/or may invite staff from other districts to engage in a site visit to HPS.

Creation or Revision of a K-12 Program Review Document

The Program Review team will compile a comprehensive Program Review document, with components to include Program Overview, Statement of Philosophy, Scope and Sequence and specific grade level units of study using a common format. The Program Review team may complete the work in a variety of settings such as grade level meetings, staff meetings, after school meetings, release time and summer professional development time.

ACTION PLANNING:

Department and Staff Review of the Report

The Program Review team disseminates the report to staff for review and feedback.

Design Action Plan

The Program Review team, in collaboration with administrators will develop the action plan for the program in review. This plan will establish short and long range goals for professional development and outline proposed changes in the program. Projected budgetary needs, including staffing, equipment, or materials for program pilots, will be outlined in the plan as well.

ACTION PLAN IMPLEMENTATION:

At this stage, the district will pilot and evaluate program changes and new materials (as necessary). Curriculum documents will also be reviewed and updated to reflect any necessary changes. Proposed new resources will be included in the budget development. As with all curriculum, the administration and staff will continue to articulate K-12 horizontal and vertical alignment. The administration and the Program Review team will monitor the implementation and success of the action plan.

report of the resolutions committee

The members of the Resolutions Committee met on July 5, 2022 to consider resolutions proposed by member districts for consideration at the 2022 Annual Meeting of the Association. Members present were: Stacey Rizzo, Chair, Revere; Andrea Wadsworth, Lee; Jason Fraser, Plympton and Silver Lake Reg.; Paul Schlichtman, Arlington; Barbara Davis, Holbrook; Stephanie Clougherty, Carver; Beverly Hugo, Framingham; Beverly Griffin Dunne, Peabody and Essex North Shore Vocational School; Margaret Hughes, Narragansett; Robert Swartz, Gardner

The following resolutions were moved forward by the Resolutions Committee and approved by the Board of Directors.

RESOLUTION 1: REGARDING SANCTUARY LAWS FOR TRANSGENDER STUDENTS

(Sponsored by the Lexington School Committee and co-sponsored by the Worcester, Somerville, Grafton, and Franklin School Committees)

WHEREAS the Commonwealth of Massachusetts has a long history of standing for civil rights, including advocacy for a bill of rights in the U.S. Constitution; and

WHEREAS Massachusetts codified gender identity as a protected class in the 2011 Act Relative to Gender Identity; and

WHEREAS all children deserve a safe environment in which to grow up; and

WHEREAS some state governments are now criminalizing supportive medical care for trans individuals, moving to bar families from traveling to access such care, and otherwise violating the civil rights of trans children and their families; and

WHEREAS the defense of the civil rights of the historically marginalized is contained within the first article of the Massachusetts Constitution right of "seeking and obtaining their safety and happiness;"

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees calls on the Great and General Court to join with other states in the passage of so-called "sanctuary" laws to ensure such children and their families have "the power of enjoying, in safety and tranquility, their natural rights and the blessings of life," as guaranteed by the Constitution of the Commonwealth.

RATIONALE: The 2011 passage of the Act Relative to Gender Identity marked a Massachusetts commitment to the civil rights of transgender residents. Laws recently passed or being considered in other states would put into question this protection, as some such laws call for families to be prosecuted for seeking medical treatment for their children, even across state lines. This is a profound violation of the civil rights of these children, and it increases the potential harm both to them and to their families. In response, a number of states are considering so-called sanctuary laws which would shield families from such prosecution, and extend to those children the rights guaranteed to them by Massachusetts law. As of the passage of this resolution, no such bills have been filed in Massachusetts. The Legislature must back up the 2011 Act with this further protection.

RESOLUTION 2: TO INCREASE THE MAXIMUM BALANCE ALLOWED BY THE SPECIAL EDUCATION RESERVE FUND

(Sponsored by the Plympton School Committee)

WHEREAS the Municipal Modernization Act allows for municipalities in conjunction with their school districts to create a Special Education Reserve Fund to cover the cost of unanticipated or unbudgeted special education costs, including the cost of out-of-district placements and special education transportation; and

WHEREAS the current language of the Special Education Reserve Fund caps the balance at 2 percent of annual net school spending, which for many rural and small districts does not leave enough in reserves to meet the needs of a single student who is placed into a collaborative setting, never mind a student who may be medically fragile and in need of an intensive residential placement; and

WHEREAS school districts with large student bodies are more likely to experience multiple unanticipated and unbudgeted special education related expenses throughout the school year;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees calls upon the Massachusetts Legislature to amend Chapter 40, Section 13E, by deleting "2 percent of the annual net school spending" and by inserting the following "5 percent of the annual net school spending."

RATIONALE: Current prices for special education day programs in Massachusetts Collaboratives can cost a district between \$50,000 to \$70,000 per student and private provider day programs can cost districts between \$70,000-\$100,000 per student. These prices do not include the cost to transport the students to these separate settings which is part of the overall price and can fluctuate in cost. Private residential special education settings can cost a district between \$120,000-\$250,000 per student.

The 5 percent cap would allow for deeper investment of the municipality's own monies towards preventing mid-year budget crisis and positioning the school district to have the ability to provide an appropriate public education in the least restrictive setting to all students. The 5 percent cap would also allow reserves to grow to a sustainable level which hopefully would not be wiped out by a single year of special education related expenses.

RESOLUTION 3: MEMBERSHIP OF THE BOARD OF ELEMENTARY AND SECONDARY EDUCATION

(Submitted by the Arlington School Committee)

WHEREAS the Board of Elementary and Secondary Education has broad powers to set education policy and enact regulations for Massachusetts public schools; and

WHEREAS the Board of Elementary and Secondary Education has the power to choose a receiver to replace an elected school committee; and

WHEREAS the Board of Elementary and Secondary Education governs educator licensure in Massachusetts; and

WHEREAS practicing educators and school committee members are prohibited from serving on the Board of Elementary and Secondary Education; and

WHEREAS the teaching profession is the only profession or trade in Massachusetts where the holders of a license are prohibited from serving on its governing board; and

WHEREAS professional expertise and a commitment to public governance should not disqualify a person from serving in a leadership role;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees calls for the enactment of legislation to repeal the provision of Massachusetts law that prohibits practicing educators and sitting school committee members from serving on the Board of Elementary and Secondary Education;

BE IT FURTHER RESOLVED that the Massachusetts Association of School Committees calls for legislation to reconstitute the Board of Elementary and Secondary Education by including members with expertise as licensed educators and members with expertise in public school governance.

RESOLUTION 4: PRESERVING LOCAL GOVERNANCE OF MASSACHUSETTS SCHOOLS

(Sponsored by the Arlington School Committee)

WHEREAS the Massachusetts Department of Elementary and Secondary Education has exercised its power to take over school districts in Lawrence in 2011, Holyoke in 2015, and Southbridge in 2016; and

WHEREAS the placement of the public schools of Lawrence, Holyoke, and Southbridge in receivership has removed their respective school committees from their role as the governing board for their schools, and has replaced local governance with a state receiver; and

WHEREAS a Boston Globe analysis of test scores, graduation rates, college enrollment, and a dozen other metrics in Lawrence, Holyoke, and Southbridge shows state receivers have failed to meet almost all of its stated goals for the districts; and

WHEREAS the Massachusetts Department of Elementary and Secondary Education has no plan, strategy, or timeline for restoring local governance and accountability to the voters of Lawrence, Holyoke, and Southbridge; and

WHEREAS the Massachusetts Association of School Committees asserts that a strong system of local governance and accountability is the foundation of excellent schools;

THEREFORE BE IT RESOLVED that the Massachusetts Association of School Committees calls on the Commonwealth of Massachusetts to restore local governance and accountability for the Lawrence, Holyoke, and Southbridge Public Schools no later than July 1, 2023; and

BE IT FURTHER RESOLVED that the Massachusetts Association of School Committees calls on the Massachusetts Legislature to enact legislation to limit any future state takeovers to a term of no more than three years.

RESOLUTION 5: PERSONAL FINANCIAL LITERACY EDUCATION

(Sponsored by the Framingham School Committee)

WHEREAS students will need to make wise financial decisions to promote financial well-being throughout their lives; and

WHEREAS students will need to develop actionable strategies to manage their futures, including managing their budgets by developing savings plans, navigating credit and debt, and creating a blueprint for financing higher education or their careers; and

WHEREAS students will need to be informed consumers when making everyday purchases for both small and large items; and

WHEREAS with guidance and financial literacy, students have increased chances of affording and attaining a college education; and

WHEREAS without prior long-term financial planning, higher education plans do not come to fruition for many students due to extraordinary tuition rates; and

WHEREAS college tuitions and other financial choices, such as credit card debt and loans, can saddle students with a lifetime of debt due to their inability to pay back student and other type of loans;

THEREFORE BE IT RESOLVED that MASC file legislation that would have the effect of ensuring that all students have exposure to personal financial literacy curricula and, ultimately, graduate from high school with the lifelong knowledge of how to be fiscally responsible to avoid being deterred by financial woes. This legislation should ensure that the students at various levels would benefit from curriculum in Massachusetts' public schools which would include content in personal financial literacy.

RATIONALE: Because many students and their families today do not plan far enough ahead for college tuition, many students are not able to attend institutions of higher learning or need to drop out due to inadequate funds. This resolution will help to ensure that students are knowledgeable about the best options available to them in order to be fiscally responsible and receive the best advice in attaining their goals by being educated about the best options for paying tuitions, use of credit cards, securing personal loans (including car loans) etc.

RESOLUTION 6: ESTABLISHMENT OF A REGIONAL SCHOOL ASSESSMENT RESERVE FUND

(Sponsored by the Silver Lake Regional School Committee)

WHEREAS Regional School Committees of the Commonwealth are tasked with producing financially sound budgets designed to meet the needs of all their students just like all public school committees of Massachusetts; and

WHEREAS municipalities of Regional Schools are presented with Regional Assessments which can fluctuate dramatically based on enrollment percentage changes and can be further exacerbated by unbalanced adjustments of the Equalized Valuation (EQV) of property, a key metric in the states formula used to calculate the minimum required local contribution; and

WHEREAS in 2016 the State of Massachusetts passed the Municipal Modernization Act which aimed to grant more local control and encouraged financial efficiencies where possible, the precedent exists in statute to support the

creation of a Regional Schools Assessment Reserve Fund which could be used to offset abnormally large increases to a municipality's regional assessment;
THEREFORE BE IT RESOLVED: that the Massachusetts Association of School Committees calls upon the Massachusetts Legislature to enact or amend legislation which permits municipalities to establish a Regional School Assessment Reserve Fund:

Proposed language for legislation could include:

To amend M.G.L. Part I, Title VII, Chapter 40, by inserting Section 13F as follows:

Chapter 40, Section 13F
Regional School Assessment Reserve Fund for payments towards future Regional Assessments

Any municipality which accepts this section by a majority vote of the municipality's legislative body may establish and appropriate or transfer money to a reserve fund to be utilized in the upcoming fiscal years, to pay for the Regional Assessment in years when the Regional Assessment increases by more than 35% over the previous year's Regional Assessment. The balance in the reserve fund shall not exceed 10 percent of the annual Regional Assessment for the municipality.

Funds shall only be distributed from the reserve funds after a majority vote of the municipality's legislative body in years when the Regional Assessment is more than 3.5% in order to bring the Regional Assessment down to no less than 2.5% increase. The municipal treasurer may invest the monies in the manner authorized in section 54 of chapter 44 and any interest earned thereon shall be credited to and become part of the fund.



Agreement to Partner in FY23 Connecting Activities Initiative

This agreement outlines the partnership between the **Hingham Public Schools** and **The City of Quincy/South Shore MassHire South Shore Workforce Board** for implementation of the Connecting Activities initiative during FY23. Connecting Activities is funded by the Massachusetts Department of Elementary and Secondary Education.

Your FY23 Connecting Activities grant award is \$7,000

The purpose of the partnership is to offer career development education activities (awareness, exploration and immersion) that support college and career readiness for students of the partnering district, through collaboration between the MassHire South Shore Workforce Board and its supporting providers and the district. The parties agree that:

- The school district will participate in the FY23 Connecting Activities initiative. Its participating schools are listed below, and the lead contact is identified for each school.
- The **MassHire South Shore Workforce Board** will provide support for programming targeted by the school/district with mutually-agreed upon **Career Development Education (CDE)** experiences that align with the priorities of the school/district.
- The designated representative from the school district will participate in quarterly networking meetings hosted by the **MassHire South Shore Workforce Board** designed to support the goals of the district, provide professional development opportunities, and allow partners across the region to connect, engage and share experiences.
- The school district will provide to the WDB short narratives quarterly, indicating status of programming.
- The **MassHire South Shore Workforce Board** requests that the designated school/district personnel will work collaboratively with the Workforce Board to record and report details of student work-based learning experiences to report to DESE.



List all Partner high schools of the district here (add lines as needed):

School:	<u>Hingham High School</u>	Lead	Contact: <u>Cathy Savery</u>
School:	_____	Lead	Contact: _____

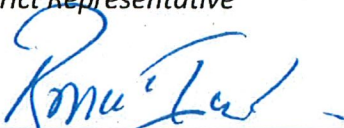
CDE Goal-Setting. Each year, partners choose to identify one or more elements of their CDE collaboration for expansion or improvement.

The partners have mutually identified the following specific activity as an **FY23 goal**, with the following metrics for monitoring and measuring:

Goal	Activity:	<p>1. Job Fair for students Host a Job Fair by networking with MassHire, Hingham Chamber of Commerce, Small Business Association, etc. to address the current workforce shortage and help students connect with part time jobs.</p> <p>2. Career Exploration Event Hosting a Career Exploration for grades 9-12 utilizing the classrooms with speakers who provide overview of profession including pathway and education/training needed. Likely needs to be during non-school hours in order to utilize classroom space. Include apprenticeship/trades and other non-traditional career paths to the list of speakers.</p> <p>3. Hingham Community Service Day Connecting students with local businesses through service opportunities.</p> <p>4. Job Readiness Skills Hold workshops on the "Soft Skills" Problem Solving Skills, Safety, Interview Skills, Resume building, Attendance/Punctuality, Motivation/Initiative, and Communication</p> <p>Funds will be used for transportation costs, workshop speakers/resources and staff stipends.</p>
	Metrics:	Hingham will input these activities into the WBLP database indicating the number of participants, the number and names of employers and additional information as required by DESE.



Signatures:

<hr/> <i>District Representative</i>	<hr/> <i>Date</i>
	<i>10/13/2022</i>
<hr/> <i>MassHire South Shore Workforce Board Director</i>	<hr/> <i>Date</i>

DESE's Connecting Activities funds may be used for the following:

A) Employer outreach

1. Develop and recruit businesses and industry to participate in work-based learning experiences (WBLE) and other career development activities
2. Manage employer relationships
3. Coordination of placing students in WBLE

B) Students Work Readiness and Career Development

1. Prepare and place students in quality worksite learning experiences connected to classroom teaching and learning
2. Coordinate career development activities in collaboration with counseling and other staff
3. Monitor student experience at worksites and support their success
4. Facilitate implementation of the MA Work-Based Learning plan

A minimum of 40% of CA funds must be used to support staffing. Up to 60% may be used for other priorities such as professional development, youth support services, or career development education materials.

Prohibited expenditures include student wages or stipends, computer hardware and typically disallowed costs such as alcohol, lobbying, etc. found in the Federal Uniform Guidance Subpart E, Cost Principles which can be viewed in its entirety here: https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl



Grantees may access funds by sending an invoice on school letterhead requesting their South Shore FY23 Connecting Activities grant funds. No receipts or timesheets are needed.

Please send an invoice for \$7,000 to Mary Korotsky at mkorotsky@masshiress.com

Or to her attention at:

**South Coastal Career Development Administration
15 Cottage Avenue
Suite #302
Quincy, MA 02169**



HINGHAM PUBLIC SCHOOLS

17 Union Street • Hingham, Massachusetts 02043

781-741-1500 VOICE • 781-749-7457 FAX

ajackson@hinghamschools.org

www.hinghamschools.com

Amy Jackson
Director of METCO

To: Margaret Adams, Superintendent of Schools
Aisha Oppong, Director of Finance and Operations

From: Amy Jackson, Director of METCO

Date: October 24, 2022

Subject: METCO Grant Award

The Hingham Public Schools has been awarded three mini grants for \$1,800, \$1,500 and \$1,000 through a METCO Headquarters BASI/Outside the Box: Act 2 mini-grant. The proposal will provide for a culturally-oriented school performance through a Dialogues on Diversity. The purpose of the grant is to fund performing arts (music, poetry, dance, storytelling, theater, etc.—in-person or virtual) that celebrates diversity, cultural difference, social justice, and/or inclusion and will be open to students, parents, teachers, and faculty at an individual school, multiple schools, or district-wide.

The artist, Len Cabral, offers classroom workshops that focus on storytelling as an art form. The workshop begins with opportunities for questions, which students may have pertaining to the performance. This is followed by discussions on the use of movement, gesture, voice and silence within a story, plus techniques used to encourage audience participation. During the workshop, Len facilitates exercises that engage students in the process of telling their own stories, as a precursor to writing their stories.

Declaration of Surplus Library Material

Approval needed at School Committee Meeting dated October 24, 2022

Details of items to declare as surplus: Hingham High School's Library books

Reasons for declaring the vehicles as surplus

- The High School library books are titles from the collection which are in poor condition or no longer support the curriculum.

Motion: To declare as surplus High School library titles listed and to authorize the Director of Business and Support Service to dispose of the books and cassettes at the least cost to Hingham.

Library Weeding Log

From: 9/30/2022 To: 10/14/2022

10/13/2022 - Copies Removed: 7**Angels & Demons. (Removed: 1)**

Author: Brown, Dan.

ISBN: 0-671-02736-0

Published: 2000

Call Number	Barcode
FIC MYS/ADV BRO	T 31379

Price
\$7.99

Acquired
1/10/2006

Removed By
eperriello

Was Available -- Weeded

The bluest eye (Removed: 1)

Author: Morrison, Toni.

ISBN: 0-452-27305-6

Published: 1994

Call Number	Barcode
FIC CLAS MOR	T 33097

Price
\$14.00

Acquired
12/18/2006

Removed By
eperriello

Was Available -- Weeded

Disclosure : a novel (Removed: 1)

Author: Crichton, Michael, 1942-

ISBN: 0-345-39105-5 (pbk.)

Published: 1994

Call Number	Barcode
FIC MYS/ADV CRI	T 29689

Price
\$6.99

Acquired
10/20/2000

Removed By
eperriello

Was Available -- Weeded

The foundations of early modern Europe, 1460-1559 (Removed: 1)

Author: Rice, Eugene F.

ISBN: 0-393-09898-2

Published: 1970

Call Number	Barcode
940.2 RIC	T 25161

Price

Acquired
10/20/2000

Removed By
eperriello

Was Available -- Weeded

Harvesting the heart (Removed: 1)

Author: Picoult, Jodi, 1966-

ISBN: 0-14-023027-0

Published: 1995

Call Number	Barcode
FIC PIC	T 10628

Price
\$11.86

Acquired
1/9/2004

Removed By
eperriello

Was Available -- Weeded

Nine stories. (Removed: 1)

Author: Salinger, J. D. (Jerome David), 1919-

ISBN: 0-553-24218-0

Published: 1953

Call Number	Barcode
SC SAL	T 27665

Price

Acquired
10/20/2000

Removed By
eperriello

Was Available -- Weeded

One day in the life of Ivan Denisovich (Removed: 1)

Author: Solzhenitsyn, Aleksander Isaevich, 1918-

ISBN: 0-553-12677-6

Published: 1963

Call Number	Barcode
FIC SOL	T 27394

Price

Acquired
10/20/2000

Removed By
eperriello

Was Available -- Weeded

10/5/2022 - Copies Removed: 47**Acceleration (Removed: 1)**

Author: McNamee, Graham.

ISBN: 978-0-440-23836-2 (pbk.)

Published: 2005

Call Number	Barcode
FIC MYS/ADV MCN	T 45306

Price
\$6.99

Acquired
9/28/2009

Removed By
kgallagher

Was Available -- Weeded

Library Weeding Log

Hingham High School

From: 9/30/2022 To: 10/14/2022

10/5/2022 - Copies Removed: 47

All that remains (Removed: 1)

Author: Cornwell, Patricia Daniels. ISBN: 0-380-71833-2 (pbk.) Published: 1993

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV COR	T 29632	\$6.99	10/20/2000	kgallagher

Was Available -- Weeded

Bodega dreams (Removed: 1)

Author: Quiñonez, Ernesto. ISBN: 0-375-70589-9 Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV QUI	T 10504	\$10.20	10/9/2003	kgallagher

Was Available -- Weeded

The body in the bookcase (Removed: 1)

Author: Page, Katherine Hall. ISBN: 0-688-15747-5 Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV PAG	T 31211	\$22.00	9/13/2005	kgallagher

Was Available -- Weeded

The body in the fjord (Removed: 1)

Author: Page, Katherine Hall. ISBN: 0-688-14574-4 (alk. paper) Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV PAG	T 31208	\$22.00	9/13/2005	kgallagher

Was Available -- Weeded

The body of Christopher Creed (Removed: 1)

Author: Plum-Ucci, Carol, 1957- ISBN: 0-15-202388-7 (hc) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV PLU	T 32596	\$10.00	10/11/2002	kgallagher

Was Available -- Weeded

Call for the dead (Removed: 1)

Author: Cornwell, David John Moore. LCCN: 62-18735 Published: 1961

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV LeC	T 27256		10/20/2000	kgallagher

Was Available -- Weeded

Cause of death (Removed: 1)

Author: Cornwell, Patricia Daniels. ISBN: 0-399-14146-4 (acid-free paper) Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV COR	T 32633	\$25.95	1/8/2003	kgallagher

Was Available -- Weeded

The chamber (Removed: 1)

Author: Grisham, John. ISBN: 0-385-42472-8 Published: 1994

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV GRI	T 29639	\$22.50	10/20/2000	kgallagher

Was Available -- Weeded

Library Weeding Log

Hingham High School

From: 9/30/2022 To: 10/14/2022

10/5/2022 - Copies Removed: 47

The client (Removed: 1)

Author: Grisham, John.	ISBN: 0-385-42471-X	Published: 1993		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV GRI	T 28351	\$23.50	10/20/2000	kgallagher
Was Available -- Weeded				

Congo (Removed: 1)

Author: Crichton, Michael, 1942-	ISBN: 0-345-37849-0 (pbk.)	Published: 1993		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV CRI	T 32540	\$6.99	10/24/2000	kgallagher
Was Available -- Weeded				

The constant gardener : a novel (Removed: 1)

Author: Le Carré, John, 1931-	ISBN: 0-7432-1505-2	Published: 2001		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV LEC	T 32781	\$7.99	11/19/2003	kgallagher
Was Available -- Weeded				

Cruel & unusual : a novel (Removed: 1)

Author: Cornwell, Patricia Daniels.	ISBN: 0-684-19530-5	Published: 1993		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV COR	T 32629		1/8/2003	kgallagher
Was Available -- Weeded				

Framed! (Removed: 1)

Author: Rose, Malcolm.	ISBN: 0-7534-5829-2	Published: 2005		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV ROS	T 10765	\$9.76	10/13/2005	kgallagher
Was Available -- Weeded				

From Potter's field (Removed: 1)

Author: Cornwell, Patricia Daniels.	ISBN: 0-684-19598-4	Published: 1995		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV COR	T 32631	\$24.00	1/8/2003	kgallagher
Was Available -- Weeded				

The Gemini contenders (Removed: 1)

Author: Ludlum, Robert, 1927-	ISBN: 0-8037-3064-0	Published: 1976		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV LUD	T 23117	\$8.95	10/20/2000	kgallagher
Was Available -- Weeded				

The hammer of Eden (Removed: 1)

Author: Follett, Ken.	ISBN: 0-609-60308-6 (hardcover)	Published: 1998		
Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV FOL	T 31611	\$7.99	1/22/2001	kgallagher
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The honourable schoolboy. (Removed: 1)

Author: LeCarre, John.	LCCN: 77-75001	Published: 1977		
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FIC MYS/ADV LEC T 28863 10/20/2000 kgallagher
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The house of Dies Drear. (Removed: 1)

Author: Hamilton, Virginia. ISBN: 0-02-742500-2 Published: 1968
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV HAM T 26899 \$4.95 10/20/2000 kgallagher
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I am the cheese : a novel (Removed: 1)

Author: Cormier, Robert. ISBN: 0-440-94060-5 Published: 1991
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV COR T 33035 \$6.50 11/15/2006 kgallagher
Was Available -- Weeded

In the heat of the night (Removed: 1)

Author: Ball, John Dudley, 1911- LCCN: 65-14667 Published: 1965
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV BAL T 20107 10/20/2000 kgallagher
Was Available -- Weeded

Indemnity only (Removed: 1)

Author: Paretsky, Sara. Published: 1982
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV PAR T 28771 \$18.95 10/20/2000 kgallagher
Was Available -- Weeded

The jury (Removed: 1)

Author: Martini, Steve, 1946- ISBN: 0-515-13213-6 Published: 2002
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV MAR T 33346 \$7.99 11/1/2007 kgallagher
Was Available -- Weeded

The Lost world (Removed: 1)

Author: Crichton, Michael, 1942- Published: 1995
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV CRI T 29608 \$7.99 10/20/2000 kgallagher
Was Available -- Weeded

LoveSick (Removed: 1)

Author: Coburn, Jake. ISBN: 0-525-47383-1 Published: 2005
Call Number Barcode Price Acquired Removed By
FIC COB T 10820 \$14.44 10/27/2006 kgallagher
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"M" is for malice (Removed: 1)

Author: Grafton, Sue. ISBN: 0-449-22360-4 (pbk.) Published: 1998
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV GRA T 4363 11/7/2000 kgallagher
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The man with the golden gun. (Removed: 1)

Author: Fleming, Ian, 1908-1964.

Published: 1965

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV FLE	T 27803		10/20/2000	kgallagher

Was Available -- Weeded

Midnight in the garden of good and evil : a Savannah story (Removed: 1)

Author: Berendt, John.

ISBN: 0-679-42922-0

Published: 1994

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV BER	T 31307	\$23.00	9/26/2005	kgallagher

Was Available -- Weeded

The No. 1 Ladies' Detective Agency. (Removed: 1)

Author: Smith, Alexander McCall.

ISBN: 1-40003477-9

Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV SMI	T 31224	\$11.95	9/14/2005	kgallagher

Was Available -- Weeded

The partner (Removed: 1)

Author: Grisham, John.

ISBN: 0-385-47295-1 (regular ed.)

Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV GRI	T 30686	\$7.99	10/20/2000	kgallagher

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Perchance to dream : Robert B. Parker's sequel to Raymond Chandler's The b (Removed: 1)

Author: Parker, Robert B., 1932-

Published: 1991

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV PAR	T 29353		9/20/2004	kgallagher

Was Available -- Weeded

Rainbow six (Removed: 1)

Author: Clancy, Tom, 1947-

ISBN: 0-425-17034-9

Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV CLA	T 31732	\$8.50	2/12/2001	kgallagher

Was Available -- Weeded

Red storm rising (Removed: 1)

Author: Clancy, Tom, 1947-

ISBN: 0-399-13149-3

Published: 1986

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV CLA	T 32527		5/15/2002	kgallagher

Was Available -- Weeded

Roses are red : a novel (Removed: 1)

Author: Patterson, James, 1947-

ISBN: 0-316-69325-1

Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
FIC MYS/ADV PAT	T 32918	\$7.99	9/16/2004	kgallagher

Was Available -- Weeded

The scorpio illusion (Removed: 1)

Author: Ludlum, Robert, 1927-

ISBN: 0-553-09441-6

Published: 1993

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FIC MYS/ADV LUD T 28494 \$23.95 10/20/2000 kgallagher
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Shades of Simon Gray (Removed: 1)

Author: McDonald, Joyce. ISBN: 0-385-32659-9 Published: 2001
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FIC MYS/ADV MCD T 10442 \$15.95 1/2/2003 kgallagher
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Smilla's sense of snow (Removed: 1)

Author: Høeg, Peter, 1957- ISBN: 0-385-31514-7 Published: 1995
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FIC MYS/ADV HOE T 11191 \$12.75 8/10/2010 kgallagher
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Sphere : a novel (Removed: 2)

Author: Crichton, Michael, 1942- ISBN: 0-345-35314-5 (pbk.) Published: 1988
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FIC MYS/ADV CRI T 32574 9/11/2002 kgallagher
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FIC MYS/ADV CRI T 32599 10/28/2002 kgallagher
Was Available -- Weeded

The sum of all fears (Removed: 1)

Author: Clancy, Tom, 1947- ISBN: 0-425-13354-0 (pbk.) Published: 1992
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV CLA T 33339 \$6.99 11/1/2007 kgallagher
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Tenderness : a novel (Removed: 1)

Author: Cormier, Robert. ISBN: 0-385-32286-0 Published: 1997
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV COR T 4052 10/24/2000 kgallagher
Was Available -- Weeded

The terminal man. (Removed: 1)

Author: Crichton, Michael, 1942- ISBN: 0-394-44768-9 Published: 1972
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV CRI T 24771 10/20/2000 kgallagher
Was Available -- Weeded

Tom Clancy's Op-center (Removed: 1)

Author: Clancy, Tom, 1947- ISBN: 0-425-14736-3 (pbk.) Published: 1995
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV CLA T 32526 5/15/2002 kgallagher
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Unnatural exposure (Removed: 1)

Author: Cornwell, Patricia Daniels. ISBN: 0-399-14285-1 Published: 1997
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FIC MYS/ADV COR T 32628 1/8/2003 kgallagher
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We all fall down : a novel (Removed: 1)

Author: Cormier, Robert. ISBN: 0-385-30501-X Published: 1991
Call Number Barcode Price Acquired Removed By
FIC MYS/ADV COR T 26212 10/20/2000 kgallagher
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When Jeff comes home (Removed: 1)

Author: Atkins, Catherine. ISBN: 0-399-23366-0 Published: 1999
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FIC MYS/ADV ATK T 31217 \$17.99 9/13/2005 kgallagher
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Without remorse (Removed: 1)

Author: Clancy, Tom, 1947- ISBN: 0-399-13825-0 Published: 1993
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FIC MYS/ADV CLA T 33213 \$7.99 6/1/2007 kgallagher
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American history told by contemporaries (Removed: 2)

Author: Hart, Albert Bushnell, 1854-1943, Published: 1924
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American literary criticism (Removed: 3)

Author: Rathbun, John Wilbert, 1924- ISBN: 0-8057-7263-4 (v. 1) Published: 1979
Call Number Barcode Price Acquired Removed By
801.95 RAT T 25403 10/20/2000 kgallagher
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Art and reality; ways of the creative process. (Removed: 1)

Author: Cary, Joyce, 1888-1957. Published: 1961
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Away in a manger : Christmas verse. (Removed: 1)

Author: Thoburn, Jean. Published: 1942
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City in all directions : an anthology of modern poems (Removed: 1)

Author: Adoff, Arnold, LCCN: 70-78073 Published: 1969

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808.81 ADO	T 24558		10/20/2000	kgallagher

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Classic American fiction. (Removed: 1)

Author: Stewart, Randy Published: 1954

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Close-up : a collection of short plays (Removed: 1)

Author: Brodtkin, Sylvia Z Published: 1970

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808.82 BRO	T 26984		10/20/2000	kgallagher

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Comedy in action, (Removed: 1)

Author: Blistein, Elmer M. LCCN: 64-22154 Published: 1964

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809 BLI	T 24268		10/20/2000	kgallagher

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Contemporary drama : eleven plays, American, English, European (Removed: 3)

Author: Watson, Ernest Bradlee, 1879- LCCN: 56-6149 Published: 1956

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808.82 WAT	T 4416		12/4/2000	kgallagher
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Contemporary drama: nine plays, American, English, European, (Removed: 2)

Author: Watson, Ernest Bradlee, 1879- ISBN: 0-684-41476-7 Published: 1966

Call Number	Barcode	Price	Acquired	Removed By
808.82 WAT	T 28577		10/20/2000	kgallagher
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The critical performance, an anthology of American and British literary cr (Removed: 2)

Author: Hyman, Stanley Edgar, 1919-1970. LCCN: 56-58000 Published: 1956

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The critic's credentials : essays & reviews (Removed: 1)

Author: Hyman, Stanley Edgar, 1919-1970. ISBN: 0-689-10847-8 Published: 1978

Call Number	Barcode	Price	Acquired	Removed By
809 HYM	T 22248		10/20/2000	kgallagher

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La decouverte du Canada: Jacques Cartier. (Removed: 1)

Author: Groulx, Lionel. Published: 1966

Call Number	Barcode	Price	Acquired	Removed By
971.01 GRO	T 30445		10/20/2000	kgallagher

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The design of the narrative. (Removed: 1)

Author: Olmsted, John Charles. ISBN: 0-88301-079-8 Published: 1973

Call Number	Barcode	Price	Acquired	Removed By
808 OLM	T 23523		10/20/2000	kgallagher

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Discovery and recollection; an anthology of literary types. (Removed: 1)

Author: Heisch, Elisabeth, ISBN: 0-03-075480-1 Published: 1970

Call Number	Barcode	Price	Acquired	Removed By
808.8 HEI	T 21058		10/20/2000	kgallagher

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English prose style. (Removed: 1)

Author: Read, Herbert Edward, Sir, 1893-1968 LCCN: 52-9671 Published: 1952

Call Number	Barcode	Price	Acquired	Removed By
808 REA	T 28921		10/20/2000	kgallagher

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A flock of words; an anthology of poetry for children and others. (Removed: 1)

Author: Mackay, David, 1920- LCCN: 77-91070 /r71 Published: 1970

Call Number	Barcode	Price	Acquired	Removed By
808.81 MAC	T 22250		10/20/2000	kgallagher

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Great essays; with an introd. and prefatory notes. (Removed: 1)

Author: Peterson, Houston, 1897- LCCN: 54-17954 /L Published: 1954

Call Number	Barcode	Price	Acquired	Removed By
808.84 PET	T 33334		10/30/2007	kgallagher

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Great scenes from the world theater, [volume I] (Removed: 1)

Author: Steffensen, James L., LCCN: 65-2481 Published: 1965

Call Number	Barcode	Price	Acquired	Removed By
808.82 STE	T 30505		10/20/2000	kgallagher

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A guide to writing research papers (Removed: 1)

Author: Berry, Dorothea M.	ISBN: 0-07-005031-7	Published: 1971		
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808 BER	T 23787		10/20/2000	kgallagher
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The marvelous light; poets and poetry. (Removed: 1)

Author: Plotz, Helen,	LCCN: 76-87156	Published: 1970		
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808.81 PLO	T 26387		10/20/2000	kgallagher
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MLA handbook for writers of research papers (Removed: 1)

Author: Gibaldi, Joseph, 1942-	ISBN: 0-87352-565-5 (pbk.)	Published: 1995		
Call Number	Barcode	Price	Acquired	Removed By
808 GIB	T 159	\$13.50	5/16/2000	kgallagher
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MLA handbook for writers of research papers (Removed: 1)

Author: Gibaldi, Joseph, 1942-	ISBN: 0-87352-986-3	Published: 2003		
Call Number	Barcode	Price	Acquired	Removed By
808 GIB	T 10712	\$18.36	1/20/2005	kgallagher
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The native muse. (Removed: 1)

Author: Ruland, Richard, 1932-	ISBN: 0-525-16420-0	Published: 1972		
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801.95 RUL	T 20442		10/20/2000	kgallagher
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New poets of England and America: second selection. (Removed: 1)

Author: Hall, Donald, 1928-	LCCN: 62-15013 /L	Published: 1962		
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808.81 HAL	T 30503		10/20/2000	kgallagher
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Not quite twenty; stories, poems, and a play (Removed: 1)

Author: Eisenberg, Ruth F.,	ISBN: 0-03-077370-9	Published: 1971		
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808.8 EIS	T 21249		10/20/2000	kgallagher
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On the loose, (Removed: 1)

Author: Russell, Terry, d. 1965	LCCN: 67-18013 //r89	Published: 1967		
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808.88 RUS	T 27793		10/20/2000	kgallagher
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Pegs to hang ideas on; a book of quotations. (Removed: 1)

Author: Katz, Marjorie P.,	ISBN: 0-87131-085-6	Published: 1973		
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Seven plays of the modern theater. (Removed: 1)

Author: Wall, Vincent, LCCN: 50-12224 Published: 1950
Call Number Barcode Price Acquired Removed By
808.82 WAL T 28831 10/20/2000 kgallagher
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The shapers of American fiction, 1798-1947. (Removed: 1)

Author: Snell, George D. (George Dixon), LCCN: 61-13269 //r90 Published: 1961
1909-
Call Number Barcode Price Acquired Removed By
808.3 SNE T 28264 10/20/2000 kgallagher
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Short story writers and short stories (Removed: 1)

Author: Bloom, Harold. ISBN: 0-7910-8228-8 Published: 2005
Call Number Barcode Price Acquired Removed By
808.83 BLO T 31414 \$40.50 1/27/2006 kgallagher
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Six centuries of great poetry, (Removed: 1)

Author: Warren, Robert Penn, 1905- LCCN: 55-7517 Published: 1955
Call Number Barcode Price Acquired Removed By
808.81 WAR T 21459 10/20/2000 kgallagher
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Six great modern plays. (Removed: 1)

LCCN: 56-8073 //r84 Published: 1956
Call Number Barcode Price Acquired Removed By
808.82 SIX T 26297 10/20/2000 kgallagher
Was Available -- Weeded

Sleeping on the wing : an anthology of modern poetry, with essays on readi (Removed: 1)

Author: Koch, Kenneth, 1925- ISBN: 0-394-74364-4 (pbk.) Published: 1982
Call Number Barcode Price Acquired Removed By
808.81 KOC T 33037 \$15.66 11/17/2006 kgallagher
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So you have to write a term paper! (Removed: 1)

Author: Everhart, Nancy. ISBN: 0-531-10427-3 Published: 1987
Call Number Barcode Price Acquired Removed By
808.02 EVE T 25760 10/20/2000 kgallagher
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Still more adventures (Removed: 1)

Author: Brewer, Wilmon, 1895- LCCN: 66-31781 Published: 1966
Call Number Barcode Price Acquired Removed By
808.81 BRE T 30502 10/20/2000 kgallagher
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The story of the world's literature (Removed: 1)

Author: Macy, John Albert, 1877-1932.

Published: 1950

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809 MAC	T 27313		10/20/2000	kgallagher

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Theory of literature (Removed: 1)

Author: Wellek, Rene.

LCCN: 56-14189 /L

Published: 1956

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801.95 WEL	T 28710		10/20/2000	kgallagher

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The theory of the novel. (Removed: 1)

Author: Stevick, Philip,

LCCN: 67-25335

Published: 1967

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808.3 STE	T 24441		10/20/2000	kgallagher

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Tigers of the snow; (Removed: 1)

Author: MacNeill, James A., 1933-,

ISBN: 0-17-633043-7

Published: 1973

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808.8 Mac	T 21030		10/20/2000	kgallagher

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Time and Western man. (Removed: 1)

Author: Lewis, Wyndham, 1882-1957.

LCCN: 57-9207 /L/r932

Published: 1957

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801 LEW	T 30485		10/20/2000	kgallagher

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Tragedy and comedy; an anthology of drama, (Removed: 1)

Author: Barnet, Sylvan,

LCCN: 67-17723

Published: 1967

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808.82 BAR	T 24413		10/20/2000	kgallagher

Was Available -- Weeded

Tragedy: plays, theory, and criticism. (Removed: 1)

Author: Levin, Richard Louis, 1922-

LCCN: 60-10391

Published: 1960

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808.82 LEV	T 24126		10/20/2000	kgallagher

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Twelve short novels. (Removed: 1)

Author: Costain, Thomas Bertram, 1885-

LCCN: 61-9499

Published: 1961

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808.83 COS	T 26517		10/20/2000	kgallagher

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We are but a moment's sunlight; understanding death, (Removed: 1)

Author: Adler, Charles S.

ISBN: 0-671-48772-8

Published: 1976

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The white and the gold; the French regime in Canada. (Removed: 1)

Author: Costain, Thomas Bertram, 1885- LCCN: 53-7236 /L Published: 1954
Call Number Barcode Price Acquired Removed By
971.01 COS T 20251 10/20/2000 kgallagher
Was Available -- Weeded

The William Carlos Williams reader; (Removed: 1)

Author: Williams, William Carlos, 1883- ISBN: 0-8112-0239-9 Published: 1966
1963.
Call Number Barcode Price Acquired Removed By
808.8 WIL T 33350 11/5/2007 kgallagher
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Course reimbursement

Report by Nancy "Nes" Correnti

Signature:

