



**FY25 Budget Calendar**

<b>Date</b>	<b>Task</b>	<b>Persons Responsible</b>
January 18th 7:00 - 9:00 PM	Budget Overview and review of the following: <ul style="list-style-type: none"> <li>- Teaching and Learning</li> <li>- Special Education</li> <li>- Athletics</li> <li>- Technology</li> <li>- Facilities</li> <li>- Transportation</li> </ul>	Superintendent Director of Finance and Operations Assistant Superintendent Executive Director of Student Services Director of Athletics Director of Technology Director of Facilities & Transportation
January 22nd 6:00-8:00 PM	Budget Presentation to include the following: <ul style="list-style-type: none"> <li>- Elementary, middle, and high school principals present school site budgets.</li> </ul>	Superintendent Director of Finance and Operations Assistant Superintendent Executive Director of Student Services Principals
January	Principals inform the school council of FY25 budget.	Principals
January	Principals inform school staff of the FY25 budget.	Principals
January 26th 10:15 -11:30 AM	Finance Committee Review of Budget Questions	Finance Committee Superintendent Director of Finance and Operations
January 29 7:00-9:00 PM	Capital Outlay Meeting	Superintendent Director of Finance and Operations Director of Maintenance and Custodians

		Director of Technology
February 5 6:30 - 9:30 PM	School Committee Public Hearing on Budget	School Committee Superintendent Asst Superintendent Interim Executive Director of Student Services Director of Finance and Operations
February 7 6:30 -9:30 PM	Meeting with Select board, Advisory Committee	School Committee Superintendent Asst Superintendent Interim Executive Director of Student Services Director of Finance and Operations
February 13 6:30 -9:30 PM	Meeting with the Advisory Committee - Response to any questions and a vote on the SC's budget.	School Committee Superintendent Asst Superintendent Interim Executive Director of Student Services Director of Finance and Operations
February 27 7:00 - 9:00 PM	Joint session with the Select Board, School Committee, AdCom, and Capital Outlay to hear capital recommendations.	School Committee Superintendent Director of Finance and Operations
March 12 6:00 - 8:00	School Committee Budget Discussion and Vote on the Budget	School Committee Superintendent Director of Finance and Operations
March 29 8:30 - 10:00	Finance and Capital Subcommittee - Q2 Budget Review	Superintendent Director of Finance and Operations

March – April 5	Central Office staff prepares Town Meeting Budget materials	Superintendent Director of Finance and Operations
April 24th	Town Meeting	School Committee Superintendent Asst Superintendent Interim Executive Director of Student Services Director of Finance and Operations
April 27th	Town Election	