

HINGHAM SCHOOL COMMITTEE
December 11, 2023

MEETING MINUTES

Called to Order at 6:30 PM

School Committee Chair Nes Correnti called the meeting to order at 6:30 PM, and began by reading the following statement for those participating by zoom:

This meeting is being held in person and/or remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2023 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

School Committee members present: Chair Nes Correnti, Vice-Chair Michelle Ayer, Secretary Jen Benham, Kerry Ni, Alyson Anderson, and Matt Cosman

School Committee members participating remotely: none

School Committee members absent: Tim Dempsey

Central Office Members present: Superintendent Dr. Margaret Adams, Assistant Superintendent Kathryn Roberts, Director of Business and Support Services Aisha Oppong, Interim Executive Director of Student Services Dr. Barbara Cataldo

Also present: Executive Assistant Sherry Robertson

This meeting incorporated the use of the OWL camera to broadcast the meeting via Zoom. Harbor Media was also present and recorded the meeting.

Visitors present: Foster Elementary School Principal Matt Scheufele, and Assistant Principal Jen Newell, HEA President Jacqueline Beaupre. There were approximately thirty other visitors present.

Remote visitors: There were approximately 200 remote attendees on Zoom.

Approval of minutes:

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the minutes of the School Committee meeting held on October 30, 2023
- The Committee agreed to table the minutes of November 27, 2023 until the next meeting.

Questions and Comments:

HEA President Jacqueline Beaupre informed the Committee that 400 HEA members had just taken a vote of No Confidence in Superintendent Adams. Remote attendee Susan O'Horo asked questions about the

HEA's vote. Mary Beth White and Cindy Barrett spoke on behalf of Interventionists who are petitioning to be included in the HEA. Lyndsey Kruzer also spoke in support of teachers and paraeducators.

Superintendent's Report

Dr. Adams gave a report to the Committee on the variety of topics that included:

- A discussion of the hiring timeline for the South Elementary School Principal
- The second survey for naming the new elementary school, which is still open through the end of December
- School Building Project Update
- Updates on the Bullying Plan Task Force, the Technology Committee, and the Professional Development Committee
- The District Curriculum Accommodation Plan
- Acknowledgement of Coach of the Year, HHS Girls' Track Coach, Dawn Diedricksen
- MMEA Southeastern Junior District Music Festival
- Congratulations to the Hingham High School Drama for their recent production of *Little Shop of Horrors*
- Social Studies Program Review
- Kathryn Roberts, Assistant Superintendent, and Mary Andrews, Director of ELA, shared a presentation on MTSS in literacy and the new elementary reading program that was given at a recent SEPAC meeting.

Communications

Student Communication

Student Advisory Representative Alex Dogget congratulated the HHS Drama club on their recent performance, and noted that the choral groups have performances this week. He also stated that the student advisory committee will be meeting this week.

Unfinished Business

none

New Business

Foster Elementary School Improvement Plan

Principal Matt Scheufele gave a presentation reviewing goals and action items.

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the update of the School Improvement Plan for Foster Elementary School for the 23-24 school year, as presented

Facilities Update

Facilities Director Katie St. Clair presented an FY 24 overview of the current status and developments in the schools' infrastructure and facilities. The overview included a detailed list of maintenance and general preventative maintenance that was performed on all buildings.

Review of Procedures and Policies of Human Resources

Dr. Adams introduced HR consultant Pamela Gould, who was hired to review current HR policies and procedures.

Preschool and Pre-Kindergarten Recommendations

Dr. Adams and Interim Director of Student Services Dr. Cataldo gave a presentation that reviewed survey results, programming, staffing, schedules and recommendations for the Preschool Program.

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the recommendations for the 2024-2025 school year for the Preschool and Pre-Kindergarten Program

Policy Updates

There was a first read of both Policy JFAB-Enrollment of Children of Personnel and Policy CBI-Evaluation of Superintendent.

Owner's Project Manager for Wellness Center at Hingham High School

On a motion by Michelle Ayer and seconded by Jen Benham

- It was voted to approve SOCOTEC AE Consulting as the Owner's Project Manager for the New High School Wellness Center the "Dock" and to give the Superintendent Dr. Margaret Adams the approval to sign the contract on the School Committee's behalf.

Rate for the Light and Sound Technician

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the increase of the rate for the light and sound technician to \$38.00.

On a motion by Michelle Ayer and seconded by Jen Benham,

- It was **voted** to approve the increase of the Light and Sound Tech Fee at the Middle School and High School in rental agreements from \$40 to \$50 in Categories 1 and 2, and to increase Category 3 from \$55 to \$60.

Title of Director of Business and Support Services

The Committee discussed the job title of Aisha Oppong as the Director of Business and Support Services and agreed to add the word *Executive* to the beginning of the title for this position.

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the change in title to be known as the Executive Director of Business and Support Services

Grants and Donations

The Committee discussed and accepted two grants from Cape Cod Bank.

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to accept the grant from Cape Cod Bank in the amount of \$1,000 to be used to purchase science equipment

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to accept the grant from Cape Cod Bank in the amount of \$447 to fund the purchase of additional science equipment

Declaration of Surplus

none

Subcommittee and Project Reports/Warrants Signed

- Matt Cosman reported that the East School Council met today, and that the Special Education Subcommittee met last week.
- Alyson Anderson reported that the policy subcommittee is continuing to work on policy updates.
- Kerry Ni reported that the Middle School Council met and noted upcoming Salary and Negotiations meetings.
- Jen Benham reported that the Finance/Capital and Facilities Subcommittee met today to discuss the FY25 budget with the principals and Dr. Cataldo.
- Michelle Ayer reported that the School Building Committee will meet this week and that she recently met with State Senator Patrick O'Connor to discuss school funding.
- Nes Correnti reported that office hours were held on November 28th and that the Foster School Council met on December 7th.

Other items as may not reasonable be known 48 hours in advance of the meeting

none

On a motion by Michelle Ayer and seconded by Jen Benham

It was voted at 8:58 PM

To Adjourn to Executive Session not to return to Open Session pursuant to M.G.L. c. 30A, s. 21(a)(3) not to return to Open Session for the purposes of:







































To approve minutes from the Executive Session held on November 27, 2023 as an open meeting may have detrimental effect on the bargaining position of the public body and the chair so declares

, To provide an update on negotiations with HEA Units A, B, C, and D as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

Respectfully Submitted,

Jen Benham

Materials Included:

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|---|--|---|
|  | 2.1 Minutes of the School Committee meeting held on October 30, 2023.pdf |  |
|  | 12.11.2023 Agenda..pdf |  |
|  | Item 4.0 December 11, 2023 Superintendent's Report.pdf |  |
|  | Item 4.0 HPS SEPAC Presentation--Let's Talk about Elementary Literacy--December 2023-2.pdf |  |
|  | Item 4.1 Job Posting_Principal_South_School_2023-2024.docx.pdf |  |
|  | Item 4.1 South Elementary School Principal Timeline Memo.pdf |  |
|  | Item 7.1 Foster SIP Update.pdf |  |
|  | Item 7.2 Quarterly Facilities Report - Google Docs.pdf |  |
|  | Item 7.3 Procedures and Protocols for Human ResourcesReport.pdf |  |
|  | Item 7.4 Preschool and Pre-Kindergarten Planning for SY2024-2025 (1).pdf |  |
|  | Item 7.4 Preschool and PreKindergarten Planning Update.pdf |  |
|  | Item 7.5 CBI Current policy.pdf |  |
|  | Item 7.5 CBI -Evaluation of the Superintendent - PROPOSED DRAFT.pdf |  |
|  | Item 7.5 JFAB - Enrollment of Childent of Personnel - DRAFT.pdf |  |
|  | Item 7.6 Memo OPM Approval at SC - 12_11_23 - Google Docs.pdf |  |
|  | Item 7.7 Increase in Light and Sound Technician's Rate - Google Docs.pdf |  |
|  | Item 7.7 Increase Light and Sound Tech Fee - Google Docs.pdf |  |
|  | Item 7.9 2023 Cape Cod 5 Mini Grant HPS Science Memo.pdf |  |
|  | Item 8 Warrants.pdf |  |