

HINGHAM SCHOOL COMMITTEE
April 8, 2024 at 6:30 PM
Central Meeting Room, 2nd Floor, Town Hall
210 Central Street
Hingham, MA 02043

or Remote via Zoom
Dial-in number: 1-929-205-6099
Meeting ID: 897 8232 6827
Passcode: 357881
Website: <https://zoom.us/join>

MEETING AGENDA

1. Call to Order

2. Approval of minutes
 - 2.1 Minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee held on January 5, 2024
 - 2.2 Minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee held on February 6, 2024
 - 2.3 Minutes of the School Committee meeting held on March 11, 2024
 - 2.4 Minutes of the School Committee meeting held on March 20, 2024
 - 2.5 Minutes of the School Committee meeting held on March 25, 2024

3. School Showcase: Foster Elementary School

4. Questions and Comments

The Hingham School Committee encourages community engagement and welcomes questions and comments as agenda items are discussed at the meeting. In addition, we have set aside up to fifteen minutes at the beginning of this meeting for comments or questions that fall under the purview of the School Committee and are not already on tonight's agenda. If any guests wish to speak, please raise your hand, state your name and address, and address your comments to the Chairperson. Comments will be limited to 3 minutes per speaker and must relate to topics within the scope of responsibility of the School Committee. As established by the Massachusetts General Laws, the responsibilities of the School Committee are to (1) select and to evaluate the Superintendent, (2) review and approve budgets for public education in the district, and (3) establish educational goals and policies for the schools in the district. Speakers are encouraged to present their remarks in a respectful manner and to consider the privacy interests of others. The public comment period is not a time for debate or response to comments by the School Committee. The School Committee is not adopting or endorsing any of the comments made during the public comment period. In addition to this public comment period, the School Committee practice provides time for questions and comments from the public on new business items on the agenda.

5. Superintendent's Report

6. Communications

- 6.1 Communications Received by the Superintendent
- 6.2 Student Communications
- 6.3 Other Communications

7. Unfinished Business
 - 7.1 To discuss first read of policies FF - Naming New Facilities (first read)

8. New Business
 - 8.1 To discuss a Memorandum of Understanding between the Hingham Public Schools and the Hingham Police Department (first read)
 - 8.2 To discuss an athletic waiver and act as appropriate
 - 8.3 To approve grants and donations and act as appropriate
 - 8.4 To approve surplus and act as appropriate

9. Subcommittee and Project Reports/Warrants Signed

10. Other items as may not reasonably be known 48 hours in advance of the meeting

11. Adjourn to Executive Session not to return to Open Session pursuant to M.G.L. c. 30A, s. 21(a)(3) for the purposes of:
 - To approve minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee Executive Session held on January 5, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

 - To approve minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee Executive Session held on February 6, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

 - To approve minutes from the Executive Session held on March 25, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

 - To provide an update on negotiations with HEA Unit A, B, and D as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

 - To hear a grievance from HEA Unit C and act as appropriate, as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

 - To discuss wage act violations and act as appropriate, as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

Next School Committee Meetings:

Wednesday, April 24, 2024 at 6:30 PM (Town Meeting)

Monday, April 29, 2024 at 6:30 PM

This meeting is being held in person and/or remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2023 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

Salary & Negotiations Subcommittee with full participation of the Hingham School Committee

Room 103
Hingham High School
17 Union Street
Hingham, MA

January 5, 2024
3:45 PM

Meeting Minutes

Attending Michelle Ayer, Tim Miller-Dempsey, Kerry Ni, Nes Correnti, Jen Benham, Margaret Adams, Aisha Oppong, Sarah Spatafore

1. The meeting was called to order at 3:45 PM

2. At 3:46 PM, on a motion by Michelle Ayer and seconded by Kerry Ni, the committee adjourned to Executive Session pursuant to MGL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, not to return to Open Session, for the purposes of:
 - a. Approval of minutes of the Salary & Negotiations executive session meeting of January 4, 2024
 - b. Discussing strategy related to collective bargaining negotiations with HEA Unit B (Paraprofessionals)
 - c. Conducting collective bargaining negotiations with HEA Unit B

Michelle Ayer - aye
Tim Miller-Dempsey - aye
Kerry Ni - aye
Jen Benham - aye
Nes Correnti - aye

Minutes of the Salary & Negotiations Subcommittee of the Hingham School Committee
with full participation of the School Committee

Room 132
Hingham High School
17 Union Street, Hingham

February 6, 2024
3:45 PM

Attending: Michelle Ayer, Tim Miller-Dempsey, Kerry Ni, Alyson Anderson, Jen Benham, Nes Correnti, Margaret Adams, Aisha Oppong, Sarah Spatafore, Carol Gookin

1. The meeting was called to order at 3:55 PM.
2. At 3:56 PM, on a motion by Michelle Ayer and seconded by Kerry Ni, the Subcommittee adjourned to Executive Session pursuant to MGL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, not to return to Open Session, for the purposes of:
 - a. Approval of minutes of the Salary & Negotiations executive session meeting of February 1, 2024
 - b. Discussing strategy related to collective bargaining negotiations with HEA Unit B (Paraprofessionals)
 - c. Conducting collective bargaining negotiations with HEA Unit B

Michelle Ayer - aye
Tim Miller-Dempsey - aye
Kerry Ni - aye
Alyson Anderson - aye
Jen Benham - aye
Nes Correnti - aye

Minutes of the Hingham School Committee

Remote via Zoom

March 11, 2024

7:00 PM

Attending: Nes Correnti, Alyson Anderson, Jen Benham, Tim Miller-Dempsey

1. Chair Nes Correnti called the meeting to order at 7:01 PM and read the following statement
This meeting is being held remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2023 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording
2. At 7:02 PM, on a motion by Jen Benham and seconded by Alyson Anderson the committee adjourned to Executive Session pursuant to MGL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, not to return to Open Session, for the purposes of: Discussing strategy related to collective bargaining negotiations with HEA Unit A Units A (Teachers) & B (Paraprofessionals) regarding successor contracts, and with Unit D (Administrative Assistants) regarding an initial contract.

Tim Miller-Dempsey – aye Alyson Anderson – aye Jen Benham – aye Nes Correnti - aye

Minutes of the Hingham School Committee

Remote via Zoom

March 20, 2024

5:00 PM

Attending: Nes Correnti, Alyson Anderson, Jen Benham, Tim Miller-Dempsey

1. Nes Correnti called the meeting to order at 5:00 PM and read the following statement:

This meeting is being held remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2023 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

2. At 5:01 PM, on a motion by Jen Benham and seconded by Alyson Anderson the committee adjourned to Executive Session not to return to open session pursuant to MGL c. 30A, s. 21(a)(3) to discuss a grievance from HEA Unit A and act as appropriate, as an open meeting may have a detrimental effect on the bargaining position of the public.

Tim Miller-Dempsey – aye Alyson Anderson – aye Jen Benham – aye Nes Correnti - aye

HINGHAM SCHOOL COMMITTEE

March 25, 2024

MEETING MINUTES

Called to Order at 6:30 PM

School Committee Chair Nes Correnti called the meeting to order at 6:30 PM, and began by reading the following statement for those participating by zoom:

This meeting is being held in person and/or remotely as an alternate means of public access pursuant to Chapter 2 of the Acts of 2023 and all other applicable laws temporarily amending certain provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

School Committee members present: Chair Nes Correnti, Vice-Chair Michelle Ayer, Secretary Jen Benham, Kerry Ni, Alyson Anderson, and Matt Cosman

School Committee members participating remotely: none

School Committee members absent: Tim Dempsey

Central Office Members present: Superintendent Dr. Margaret Adams, Assistant Superintendent Kathryn Roberts, and Executive Director of Business and Support Services Aisha Opong; Interim Executive Director of Student Services Dr. Barbara Cataldo

Also present: Executive Assistant Sherry Robertson and Student Advisory Committee Representatives Alex Doggett and Slater Fairfield

This meeting incorporated the use of the OWL camera to broadcast the meeting via Zoom. Harbormedia was also present and recording the meeting.

Visitors present: There were students and families from East Elementary as well as Principal Jonathan Hawes, and four other guests.

Remote visitors: There were approximately 85 remote attendees on Zoom.

Approval of Minutes

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the minutes of the Salary and Negotiations Subcommittee with participation of the full School Committee meeting held on February 28, 2024

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the minutes of the Salary and Negotiations Subcommittee with participation of the full School Committee meeting held on March 4, 2024

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the minutes of the School Committee meeting held on March 12, 2024

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the minutes of the Salary and Negotiations Subcommittee with participation of the full School Committee meeting held on March 13, 2024

School Showcase: East Elementary School

Principal Jonathan Hawes gave a presentation of the student-created Newspaper Club. Several students spoke about their participation in the club.

Questions and Comments

None

Superintendent's Report

Dr. Adams provided an update to the School Committee on happenings in the district. Topics mentioned included: sharing of mental health resources; the grade 8 trip to Quebec; congratulations to students for their awards in a writing contest; and update on layoffs; and an enrollment update.

Student Communications

Student Advisory Committee Representatives Alex Doggett and Slater Fairfield updated the Committee on recent events such as the beginning of spring sports, the Unity Project, and National History Day.

Other Communication

School Committee Chair Nes Correnti shared a statement and requested the community that regardless of the challenging budget and negotiations, that we please continue to treat all with kindness, patience and respect.

Policy Updates

The Committee discussed Policy FF- Naming New Facilities and agreed to review it again at the next meeting.

On a motion by Michelle Ayer and seconded by Alyson Anderson

- It was **voted** to approve Policy JBB Educational Equity; JB- Equal Education Opportunities; JFBB- School Choice; JIC- Student Discipline; JICK- Harassment of Students; and JFA- Non-resident Students Admissions

Special Education Program Evaluation

Interim Executive Director of Student Services, Dr. Barbara Cataldo gave a presentation of the Special Education Program Evaluation and next steps.

Student Opportunity Act

Superintendent Dr. Adams and Assistant Superintendent Kathryn Roberts gave a presentation on DESE's Student Opportunity Act from DESE which Outlines evidence-based programs and strategies that will improve the educational experiences and outcomes of all students.

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approved the Student Opportunity Act development plan

Fee Increases

Derek Smith shared a proposal for a transitional summer camp program at Hingham Middle School for students to help with the transition from grade 5 to 6.

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the \$350 fee for the preparation summer camp at Hingham Middle School

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to approve the replacement cost fee and or repair of \$200 to cover damaged Chromebooks not covered by those who participate in the insurance program

The Committee discussed a proposal for additional technology fees and moved to revisit in FY25

The Committee also discussed proposal for a transportation fee and moved to hold and revisit in FY25

Grants and Donations

Hingham Sports Partnership

- On a motion by Michelle Ayer and seconded by Jen Benham
It was **voted** to accept the donation from Hingham Sports Partnership in the amount of \$180,000 toward the cost to design and build The Dock at Hingham High School

Hingham Arts Alliance

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to Approved grant from Hingham Arts Alliance in the amount of \$2,000 to be used for display boards for Foster and East school

Declaration of Surplus

- On a motion by Michelle Ayer and seconded by Jen Benham
It was voted to declare as surplus library books from the South Library listed and to authorize the Library Coordinator to dispose of them at the least cost to Hingham.
- On a motion by Michelle Ayer and seconded by Jen Benham

It was voted to declare as surplus a Maytag Washing Machine Model MVWX655DW1 Series C70342489 and to authorize the director of Business and Support Services to Dispose of it at the least cost to Hingham.

Subcommittee Reports/Warrants Signed

- Matt Cosman reported that the Special Education Subcommittee will be holding interviews for Special Education legal counsel on 3/27 and 3/28
- Alyson Anderson reported that the Hingham Arts Alliance fundraiser on 3/23 was a success and that the Policy Subcommittee meeting will be held on 3/27
- Kerry Ni reported that Negotiations with Unit A to be held on 3/26, Unit B 3/27 and Unit D 3/28 and that the Hingham Middle School Council met on 3/18
- Jen Benham reported that the Finance Subcommittee met 3/25 and the South School Council meeting will be held on 3/27

Other items as may not reasonable be known 48 hours in advance of the meeting

none

On a motion by Michelle Ayer and seconded by Jen Benham

- It was **voted** to adjourn to Executive Session at 9:12 PM, not to return to Open Session pursuant to M.G.L. c. 30A, s. 21(a)(3) not to return to Open Session for the purposes of:

To approve minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee Executive Session held on February 28, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

To approve minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee Executive Session held on March 4, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares


To approve minutes from the Executive Session held on March 12, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares



To approve minutes of the Salary & Negotiations Subcommittee with participation of the full School Committee Executive Session held on March 13, 2024 as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares



To provide an update on negotiations with HEA Unit A, B, and D as an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares



Respectfully Submitted By: Jen Benham



Documents Included:



	Item 7.1 Policy Updates
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	2.1 Minutes of the 2.28.24 Salary & Negotiations Subcommittee with participation of the full School Committee .pdf 
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	2.2 Minutes of the 3.4.24 Salary & Negotiations Subcommittee with participation of the full School Committee.pdf 
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	2.3 Minutes of the School Committee meeting held on March 12, 2024.docx (1).pdf 
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	2.4 Minutes of the 3.13.24 Salary & Negotiations Subcommittee with participation of the full School Committee.pdf 
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	03.25.2024 Agenda.pdf 
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	Item 3.0 East Elementary Showcase_Newspaper Club.pdf 
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	Item 5.0 2023-2024 District MCAS Calendar.pdf 
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	Item 5.0 March 25 2024 Superintendent Report.pdf 
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	Item 5.0 March_1_2024 Enrollment Summary.pdf 
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	Item 8.1 HINGHAM Special Education Program Review Report 2-5-24.pdf 
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	Item 8.1 Special Education Program Evaluation.pdf 
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	Item 8.2 HPS SOA PLAN 2024-2027.pdf 
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	Item 8.2 HPS SOA Plan SC Presentation-March 2024.pdf 
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	Item 8.2 Memo to SC--2024-2027 SOA Plan--3-25-24.pdf 
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	Item 8.3 HMS Fee Memo - Summer Program 2024 - Google Docs.pdf 
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	Item 8.3 Technology Fee - Google Docs.pdf 
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	Item 8.3 Transportation Fee - Google Docs.pdf 
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	Item 8.4 HSP donation.pdf 
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	Item 8.4 The Dock 3_25_24 - HSP Donation.docx - Google Docs.pdf 
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	Item 8.5 2024 Arts Alliance Grant HPS Fine Arts Memo 3_21_24.pdf 
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	Item 8.6 Declaration of Surplus Materials - March 25 2024.docx - Google Docs.pdf 
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	Item 8.6 List of Surplus South Library Books.pdf 
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The background features a light gray grid on a cream-colored base. Various colored rectangular blocks are scattered across the grid, including shades of blue, yellow, orange, and green. The text 'Lego Clubs' is centered in a bold, dark gray font.

Lego Clubs

STEM

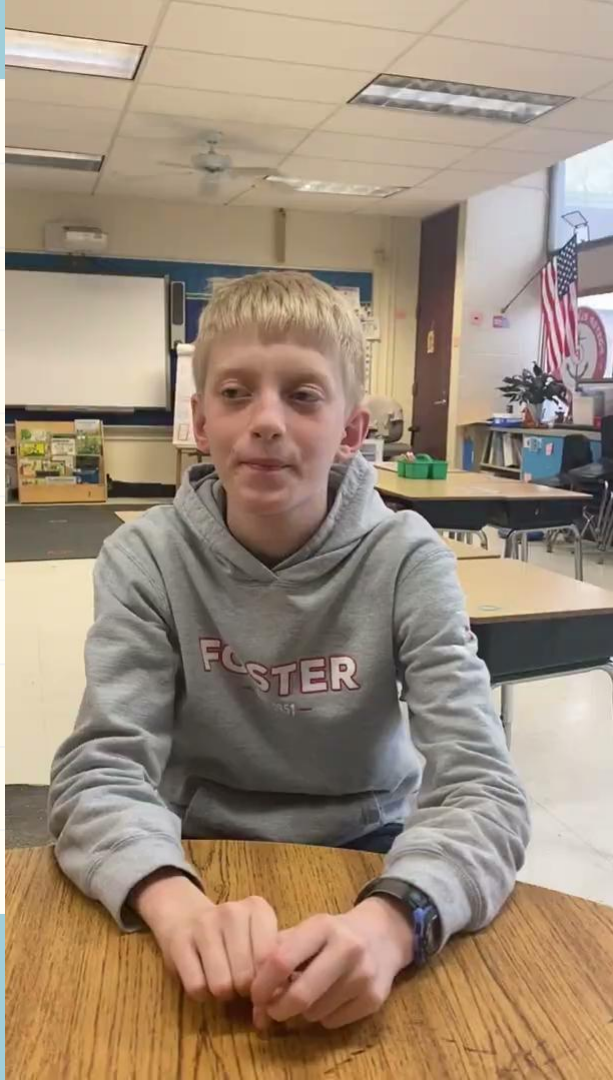


- Experimentation
- Coding
- Design Skills
- Problem Solving
- Collaboration

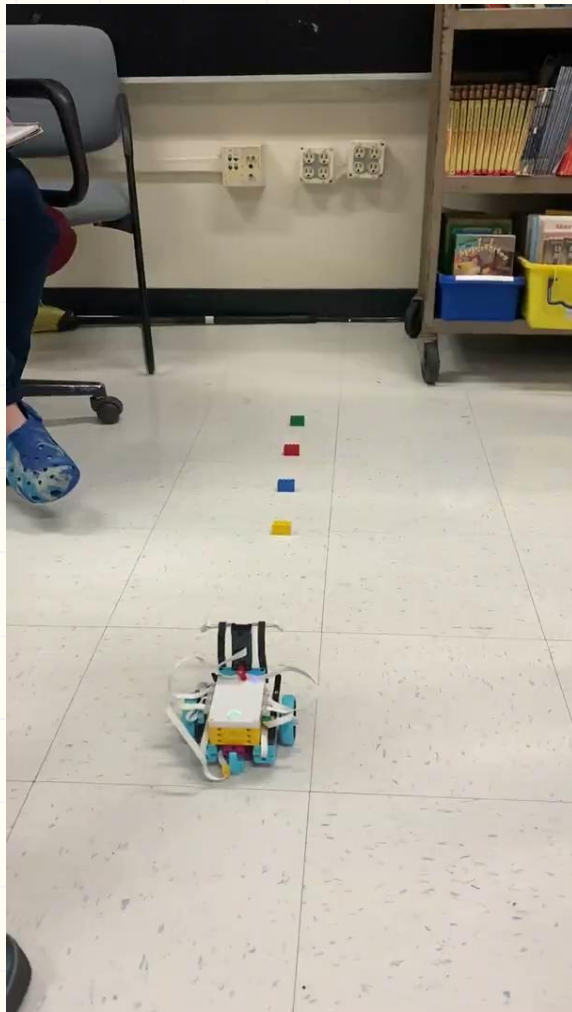


One task down!

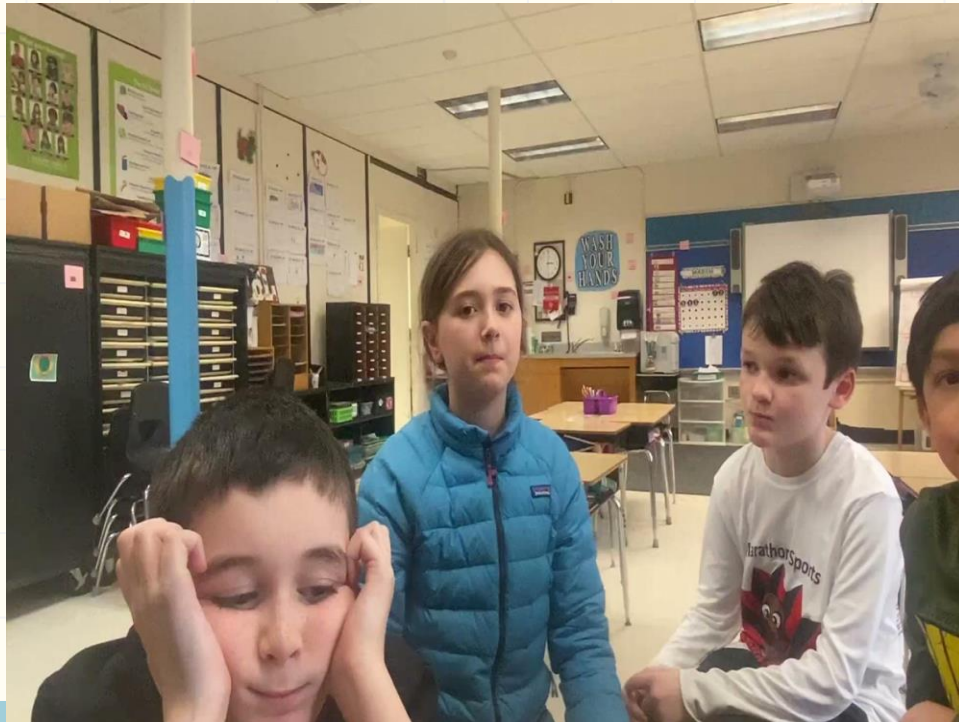
Challenges and Successes



Success



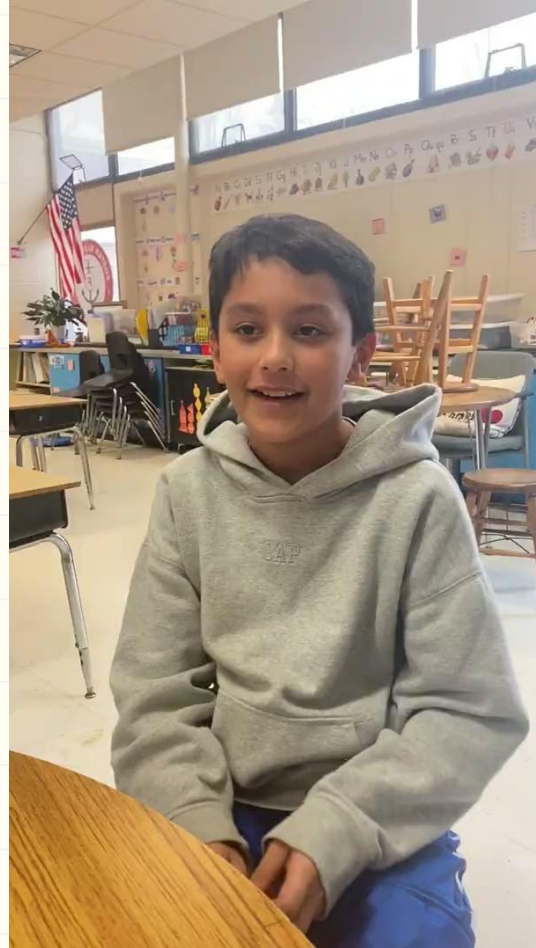
Coding





ALMOST

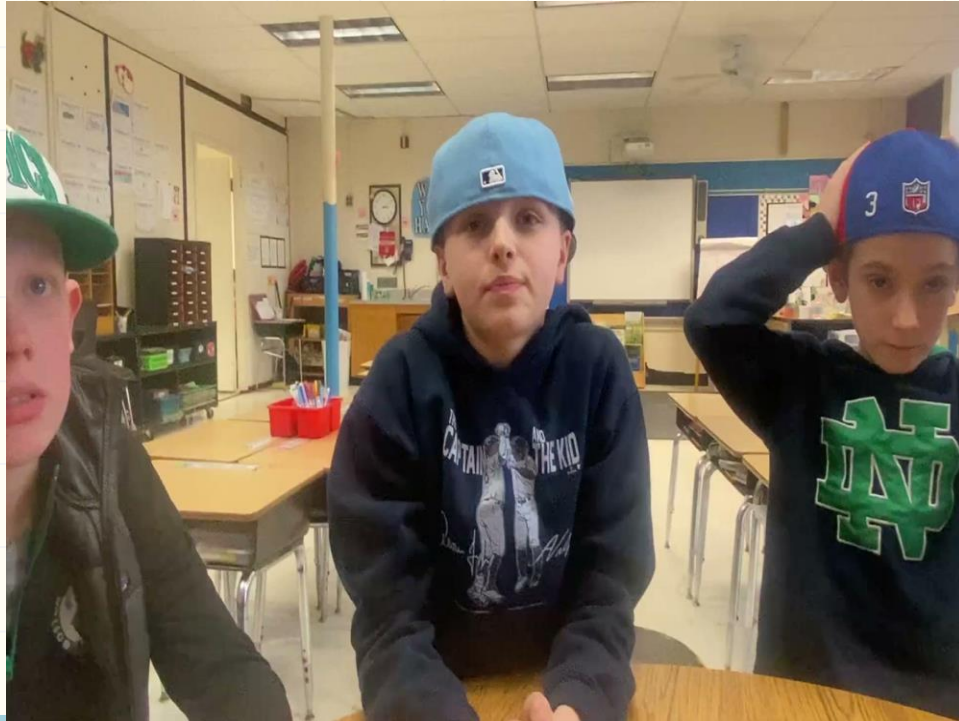
**We
learned to
problem
solve.**



Success



Recommendations



Recommendations



Lego Club (K-3)



Lego Club (K-3)



Lego Club (K-3)



Thank You

- PTO
- Riva Milloshi & Macy Gelfand, Parents
- Paul Riser, Staff
- Nick Levinson, Staff



HINGHAM PUBLIC SCHOOLS

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Margaret Adams
Superintendent

To: School Committee

From: Margaret Adams, Superintendent of Schools

Subject: Superintendent's Report

Date: April 8, 2024

The following are some updates for the school committee on what is happening in the district.

Mental Health Community Resource

Our students, staff and their families can use [Care Solace](#) to quickly connect to verified mental health and substance use treatment providers in our community.

- Care Solace can connect you directly to their support, you can call them at 888-515-0595, or search anonymously at www.caresolace.com/hinghamschools.
- Their Care Companion team is available 24/7/365 and can support you in any language.

After engaging with Care Solace, you'll proceed through these steps:

1. Brief Screening - Once you connect with Care Solace they will ask you a few quick questions so we can better understand what you're looking for.
2. Get Matched - Your dedicated Care Companion will work to find a provider matched to your needs and keep you updated.
3. Book Appointment - Your Care Companion will reach out to you to book an appointment with your provider of choice.

Check-In - After your appointment, your Care Companion will follow up to ensure you're happy with your provider.

Hingham Visual Arts Showcase

The 2024 Hingham Public Schools Art Showcase will be held on Thursday, April 25th in the Hingham High School Cafeteria from 6-8 PM. Our advanced high school students will also be showcasing their student work that night. Join us for a great evening celebrating our K-12 artists. The goal of the K-12 show is to celebrate our artists and invite the community to learn more about our visual arts programs.

Hingham METCO Spring Event

The Hingham METCO program, in partnership with the Hingham Unity Council and Hingham Public Schools PTOs would like to invite you to join us for the Hingham METCO Nubian Square Walking Tour being held on Saturday, May 4, 2024 from 10 am - 1 pm. We are encouraging all Hingham METCO students and families to come out and explore the history of Boston with our Hingham resident students and families. This walking tour is a time for both communities to come together and learn about the historical relevance of African American culture in the Boston area. Please register all family members by clicking this link:

<https://hinghamunity.org/event/hingham-metco-nubian-square-walking-tour/> if you plan to attend. Free Lunch will be available to all directly after the tour ends at METCO headquarters.

Upcoming Event: Table Talk

Save the date! On Wednesday, May 8th at 7 PM John Stevens, author of *Table Talk Math*, will join HPS parents and caregivers for a [virtual author talk](#) to discuss strategies for bringing math into everyday conversations at the dinner table and beyond. Please register at the [attached](#) link. This event is sponsored by Title I funds.

New Elementary School Building Project

The School Building Committee met on Wednesday, March 27th. The SBC received an update on the project.

- The rooftop equipment was delivered and set in March. The equipment startup is planned for May. Both Buildings A and B are fully protected from the weather with temporary windows and permanent roofing. The mechanical room equipment is scheduled for delivery for the week of April 8th.
- In Area A, the mechanical, electrical, and plumbing overhead is ongoing on levels 2 and 3. The main stair #2 is complete and usable. The masonry work on stair #1 is ongoing. The interior framing is complete.
- In Area B, the exterior windows were expected to be delivered last week. The masonry envelope to the building is ongoing on the south elevation. The interior electrical wiring is complete on level 3 and is ongoing on level 2. The drywall installation is ongoing on levels 3 and 2. The exterior walls are being left open for the inspectors.

Upcoming Event: Table Talk

Save the date! On Wednesday, May 8th at 7 PM John Stevens, author of *Table Talk Math*, will join HPS parents and caregivers for a [virtual author talk](#) to discuss strategies for bringing math into everyday conversations at the dinner table and beyond. Please register at the [attached](#) link. This event is sponsored by Title I funds.

Hingham High School-Massachusetts Association of Mathematics Olympiad Contest

Congratulations to Ryan Chang for being named a finalist in the Massachusetts Association of Mathematics Olympiad Contest, marking the first time in 15 years for an HHS student.

Additionally, seven other HHS students were named semi-finalists from the October competition:

- Tori Dell (sophomore) - 2nd place
- Gabe Synnott (senior) - 3rd place
- Ethan Warhaftig (sophomore) and Matteo Cobin (junior) - 4th place tie

- Parker Bradl (junior) - 5th place
- Tala Sanford (junior) and Aidan Blanch (senior) - 6th place tie

Hingham High School-Robotics Team

At the recent competition held at Worcester Polytechnic Institute (WPI), the Hammerheads showcased their ingenuity and innovation, earning them the prestigious "Creativity" Award. This recognition underscores the team's ability to design unique features for their robot, enhancing its performance and contributing significantly to the competition's objectives.

In addition to their success at WPI, The Hammerheads also secured the "Gracious Professionalism" Award at a recent event hosted by Bridgewater State University. This accolade highlights the team's exceptional teamwork and commitment to fostering respect and collaboration.

Thank you to coaches Paula Flanagan and Jim Flanagan for their continued support and leadership, guiding The Hammerheads to success since 2014.

Hingham High School-State History Day Awards

On Saturday, several of our Hingham High Schools competed in the National History Day competition at Massachusetts History Day. Congratulations to all 17 students who represented HHS at the state competition for their excellent work.

Topping off the honors was junior Matt Cummings, who won second place in the Individual Website category for his project, "American Turning Point: The Battle of Saratoga." This outstanding achievement earned him a trip to the national competition in Washington, D.C. in June.

Other HHS award winners included Lily Dong, who received an honorable mention in the Individual Documentary, and Sergio Munoz Albors and Herbert Seto, who received an honorable mention in the Group Performance category.

Congratulations to HMS Junior Choral Spectrum

Hingham Middle School Junior Choral Spectrum earned a silver medal at MICCA this past weekend. At MICCA, students perform repertoire selections for adjudicators, who assess performance and encourage high musical standards through feedback and workshops with their clinicians.

HMS Teacher Wins Award

June Gustafson, Grade 6 Social Studies Teacher at Hingham Middle School, is the recipient of the Massachusetts Council for the Social Studies William Spratt Award for Excellence in Teaching Middle School Social Studies. Each year the Massachusetts Council for the Social Studies presents Awards of Excellence in various social studies areas to educators from across the Commonwealth. Teachers, administrators, and museum educators are eligible for recognition. An awards ceremony to honor recipients takes place in the spring.

DESE District Comprehensive Review

The Massachusetts Department of Elementary and Secondary Education (DESE) has identified the Hingham Public School District to participate in a district review during the 2023-2024 school year. The district review aims to provide formative and actionable feedback on district practices, enabling district leaders to reflect on progress and strengthen staff and student performance. To meet this goal, DESE has contracted with a third party, the American Institutes for Research® (AIR®), to assess the district's current practices related to the Massachusetts District Standards. District reviews are conducted according to Chapter 15, Section 55A of the Massachusetts General Laws.

The district's participation in this review will result in a culminating report providing information about current practices' strengths and challenges. Making these determinations requires on-site data collection, including interviews, focus groups, classroom observations, and document collection and review. The following provides an overview of some of the on-site data collection schedules and their data collection procedures.

Interviews and focus groups will occur in the district from Monday, April 22nd to Friday, April 26th. The interviews and focus groups aim to capture the voices of various stakeholder groups including students, families, and staff. This ensures that well-rounded perspectives are included in the resulting report. Participants' comments will not be attributed to individuals, and individuals will not be identified in the report. Preparation is not needed for the interviews, which will encompass approximately 45–60 minutes. Most interviews and focus groups will occur in person, but some may be conducted virtually to reach the optimal number of participants.

Instructional observations will occur in each school in the district from Monday, April 22nd, to Friday April 26th. The purpose of the classroom observations is to gauge the quality of instruction overall in the district. Classroom teachers can instruct as planned, without interruption, during the scheduled observation period.

Massachusetts District Standards

Governance and administrative systems	Student-centered systems
<p>Leadership and Governance</p> <ol style="list-style-type: none"> 1. School committee governance 2. District and school leadership 3. District and school improvement planning 4. Budget development 	<p>Curriculum and Instruction</p> <ol style="list-style-type: none"> 1. Curriculum selection and use 2. Classroom instruction 3. Student access to coursework
<p>Human Resources and Professional Development</p> <ol style="list-style-type: none"> 1. Infrastructure 2. Recruitment, hiring, and assignment 3. Supervision, evaluation, and educator development 4. Recognition, leadership development, and advancement 	<p>Assessment</p> <ol style="list-style-type: none"> 1. Data and assessment systems 2. Data use 3. Sharing results
<p>Financial and Asset Management</p> <ol style="list-style-type: none"> 1. Budget documentation and reporting 2. Adequate budget 3. Financial tracking, forecasting, controls, and audits 4. Capital planning and facility maintenance 	<p>Student Support</p> <ol style="list-style-type: none"> 1. Safe and supportive school climate and culture 2. Tiered systems of support 3. Family, student, and community engagement and partnerships

Hingham Metco, in partnership with the Hingham Unity Council and Hingham Public Schools PTOs, presents

HINGHAM METCO NUBIAN SQUARE WALKING TOUR

SATURDAY, MAY 4, 2024 10am- 1pm

Please join us as we walk to explore the history of Boston!

**Meet at METCO headquarters,
11 Roxbury St, Boston, MA 02119**

Free lunch at METCO Headquarters to follow.

**Hingham METCO students and their families
and all Hingham resident students and families
are encouraged to join us!**



**Please register at
HINGHAMUNITY.ORG**



FF - NAMING NEW FACILITIES

Naming of a school, school related property, structure or facility is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure, or temporary popularity should not be an influence in choosing a name for a school, a portion of a school, or a portion of school grounds. Whenever possible, the wishes of the community, including parents/guardians and students, should be considered in naming school facilities.

The School Committee has the authority to name subsections of existing structures or facilities, such as classrooms, auditoriums, and gymnasiums in accordance with Town of Hingham Bylaw 40.

Names and/or wording associated with school facilities shall be consistent with HPS District policies and promote messages aligned with the mission, vision and goals of the District. To the extent possible, names and/or wording should be designed not to restrict the use of a space or inhibit changing the function of the space.

The superintendent will develop procedures to name or dedicate a new school or school related property, structure or facility. The procedures shall include an application process and duration considerations.

Submission of a name for a school space may be made by any resident or by the Superintendent, in writing, and should be made to the Committee Chair. If a name is being initiated at the local school level, the Principal must take reasonable steps to include the School Council and PTO in the nomination of the name before submission to the Committee.

The written request should specify the intent of the requestor and the reasons why this particular name would fit the facility. It should offer appropriate background information on the person or organization after which the facility will be named. An offer of a financial contribution to the District may accompany the naming request, but the Committee is not obligated to accept or reject a name based upon financial considerations alone. Philanthropic contributions in support of the District are encouraged by the Committee. The Committee may acknowledge generous donors by designating appropriate spaces within the District's facilities consistent with the level of financial commitment.

Opportunities to name or dedicate a new school or school related property, structure or facility shall be communicated at a School Committee meeting. The Committee's agendas should clearly reflect the intent to consider, review, and vote on recommendations for naming opportunities.

Following the submission of a naming request, the Committee Chair will specify a consideration period that allows for public comment, following which the Committee will deliberate and vote on the name.

No assumption of perpetual naming rights shall be made. If necessary, the School Committee reserves the right to remove a name associated with any facility, space, or event at any time if it

FF - NAMING NEW FACILITIES

is in the best interest of the district or donor to do so, or to protect the reputation of the district and/or the donor.

LEGAL REF: Town of Hingham Bylaw 40

School Resource Officer Memorandum of Understanding
Between
Hingham Public Schools
and
Hingham Police Department

This agreement (the “Agreement”) is made by and between Hingham Public School District and Hingham Police Department (the “Police Department”) (collectively, the “Parties”). The Chief of Police of the Police Department (the “Chief”) and the Superintendent of the District (“the Superintendent”) are each a signatory to this Agreement. The provisions of this Agreement are specifically required by [section 37P of chapter 71 of the General Laws, as amended by Section 79 of Chapter 253 of the Acts of 2020](#).

Purpose

The purpose of this Agreement is to formalize and clarify implementation of the partnership between the school and the School Resource Officer (“SRO”)/the District and a Police Department regarding the placement of a police officer at Hingham Public School(s) (the “School”) in order to promote school safety; help maintain a positive school climate for all students, families, and staff; enhance cultural understanding between students and law enforcement; promote school participation and completion by students; facilitate appropriate information-sharing (as outlined in Section VI below); and inform the Parties’ collaborative relationship to best serve the school community.

This memorandum does not, and may not be relied upon to, create any rights, substantive or procedural, enforceable by any person in any civil or criminal matter. Modifications of this Agreement are permissible when necessary to indicate local practice, so long as they are consistent with state and federal law.

I. Mission Statement, Goals, and Objectives

The mission is to facilitate relationship-building by the SRO such that students, faculty, staff, and community members see the SRO as contributing to a positive school climate. This will be realized by supporting and fostering the safe and healthy development of all students in the District [*or at the School*] through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion are indispensable to achieving positive outcomes for youth and public safety.

The Parties are guided by the following goals and objectives (the “Goals and Objectives”):

- To foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, gender expression, and socioeconomic status;
- To promote a strong partnership and communication between school and police personnel and clearly delineate their roles and responsibilities;
- To establish a framework for principled conversation and decision-making by school and police personnel regarding student misbehavior and students in need of services;
- To ensure that school personnel and SROs have clearly defined roles in responding to student misbehavior and that school administrators are responsible for code of conduct and routine disciplinary violations;

- To ensure that all Public Safety officials have a clear understanding of school code of conduct and behavior expectations.
- To minimize the number of students unnecessarily out of the classroom, arrested at school, or court-involved;
- To provide requirements and guidance for training including SRO training required by law and consistent with best practices, and training for school personnel as to when it is appropriate to request SRO intervention;
- To outline processes for initiatives that involve the SRO and school personnel, such as violence prevention and intervention and emergency management planning, that can be provided upon request; and
- To offer presentations, programming, and appropriate instruction to the school focusing on criminal and juvenile justice issues; community and relationship building; and prevention, health, and safety topics.

II. Roles and Responsibilities of the SRO and School Administrators and Staff in Student Misbehavior

The Parties agree that school officials and the SRO play important and distinct roles in responding to student misbehavior to ensure school safety and promote a positive and supportive learning environment for all students.

Under state law, the SROs shall not (i) serve as school disciplinarians, enforcers of school regulations, or in place of licensed school psychologists, psychiatrists, or counselors; or (ii) use police powers to address traditional school discipline issues, including non-violent disruptive behavior.

The principal or his or her designee shall be responsible for student code of conduct violations and routine disciplinary violations. The SRO shall be responsible for investigating and responding to criminal and juvenile offending. The Parties acknowledge that many acts of student misbehavior that may contain all the necessary elements of a criminal offense are best handled through the school's disciplinary process. The SRO shall read and understand the student code of conduct for both the District and the school. (Teach and inform fellow officers)

The principal (or his or her designee) and the SRO shall use their reasoned professional judgment and discretion to determine whether SRO involvement is appropriate for addressing student misbehavior. In such instances, the guiding principle is whether misbehavior rises to the level of willful and malicious, criminal and delinquent conduct that poses (1) real and substantial harm to the physical well-being of other students, school personnel, or members of the community or (2) real and substantial harm to the property of the school or theft of property of students and school staff or (3) taking of property of substantial value belonging to students or school staff with evident intention to retain it. School staff shall not ask an SRO to serve as a school disciplinarian or enforcer of school regulations.

In instances of student misbehavior that do not require a law enforcement response, including any incident involving a student under 12 years of age, the principal or his or her designee shall determine the appropriate disciplinary response, allowing the student to remain in school unless to do so would pose a serious safety or security risk. The principal or his or her designee should prioritize school or community-based accountability programs and services, including but not limited to, peer mediation, restorative justice, and mental health resources, whenever possible.

For student misbehavior that requires immediate intervention to maintain safety (whether or not the misbehavior involves criminal conduct), the SRO may act to deescalate the immediate situation and to protect the physical safety of members of the school community. To this end, school personnel may request the presence of the SRO when they have a reasonable and articulable fear of an imminent threat to their safety or the safety of students or other personnel.

In an emergency situation where a student may be in immediate need of emergency medical or psychological assistance, and where a school psychologist or social worker is not available, a school resource officer, who believes that failure to intervene would create a substantial likelihood of serious harm to the student, other students, school personnel or result in destruction to school property by reason of mental illness or psychological trauma, shall inform the principal or his or her designee to facilitate supportive intervention by school staff on behalf of the student.

When the SRO or other Police Department employees have opened a criminal investigation, school personnel shall not interfere with such investigation or act as agents of law enforcement. To protect their roles as educators, school personnel shall only assist in a criminal investigation as witnesses or to otherwise share information consistent with Section VI, except in cases of emergency. Nothing in this paragraph shall preclude the principal or his or her designee from undertaking parallel disciplinary or administrative measures that do not interfere with a criminal investigation.

A student shall only be arrested on school property or at a school-related event in the event of criminal conduct involving the infliction or threat of serious bodily harm, larceny or when a warrant or statute requires such an arrest (such as in cases involving the violation of a 209 A order). The principal or his or her designee shall be consulted prior to an arrest whenever practicable, and the student's parent or guardian shall be notified as soon as practicable after an arrest. A summons is the preferred method for bringing all juveniles to court unless there is reason to believe the child will not appear upon a summons. In the event of an investigation by the SRO that leads to custodial questioning of a juvenile student, the SRO shall notify the student's parent/guardian or interested adult in advance and offer them the opportunity to be present during the interview.

At least annually, it shall be the responsibility of the District to provide training and information to educators and other school staff on the distinct roles of school administration and SROs in addressing student misbehavior, consistent with this Section and this Agreement, as well as the Standard Operating Procedures accompanying this Agreement and described in Section VIII. If the police interrogate a juvenile (14-18) without the presence of an interested adult, they must prove that the juvenile has unusual sophistication and knowledge and understands his/her/their right to remain silent to avoid self-incrimination.

III. The Process for Selecting the SRO

The Parties acknowledge that the selection of the SRO is important to achieving the purpose, goals, and objectives of this MOU, and that it is important for the Parties and the school community to have a positive perception of and relationship with the SRO.

In accordance with state law, the Chief shall assign an officer whom the Chief believes would foster an optimal learning environment and educational community and shall give preference to officers who demonstrate the requisite personality and character to work in a school environment with children and educators and who have received specialized training including, but not limited to: continuing professional development in child and adolescent development, conflict resolution and diversion

strategies, de-escalation techniques, trauma informed practices, diversity, equity, and inclusion, behavioral health and any other training required by the Municipal Police Training Committee established in [Section 116 of Chapter 6](#). The Chief, or any employee of the state police assigning an officer, shall work collaboratively with the Superintendent, in consultation with building principals in identifying officers who meet these criteria and in selecting the officer who is ultimately assigned as the SRO.

Should the Superintendent request assignment of an SRO and the Chief, in consultation with the Superintendent, determines there are not sufficient resources to assign an SRO to serve the city, town, regional school district, or county agricultural school, the Chief shall consult with the Department of State Police regarding the option of an officer being assigned, subject to appropriation, and pursuant to all requirements under the MOU and governing state law (e.g. regarding SRO training).

The Chief shall consider the following additional factors in the selection of the SRO:

- Proven experience working effectively with youth;
- Demonstrated ability to work successfully with a population that has a similar racial and ethnic makeup and language background as those prevalent in the student body, as well as with persons with physical and mental disabilities, including persons with special educational needs, persons on the autism spectrum, and persons with behavioral health challenges;
- Demonstrated commitment to making students and school community members of all backgrounds feel welcomed and respected;
- Demonstrated commitment to de-escalation, diversion, and/or restorative justice, and an understanding of crime prevention, problem-solving, and community policing in a school setting;
- Knowledge of school-based legal issues (e.g., confidentiality, consent), and demonstrated commitment to protecting students' legal and civil rights;
- Knowledge of school safety planning and technology;
- Demonstrated commitment and ability to engage in outreach to the community;
- Knowledge of school and community resources;
- A record of good judgment and applied discretion, including an absence of validated complaints and lawsuits, documented in annual reviews conducted pursuant to Section VI.

In endeavoring to assign an SRO who is compatible with the school community, the Chief shall receive and consider input gathered by the Superintendent from the school principal(s) and representative groups of teachers, parents, and students, in addition to the Superintendent. In accordance with state law, the Chief shall not assign an SRO based solely on seniority.

The Chief shall take into account actual or apparent conflicts of interest, including whether an officer is related to a current student at the school to which the officer may be assigned as an SRO. As part of the application process, officers who are candidates for an SRO position shall be required to notify the Chief about any relationships with current students or staff members or students or staff members who are expected to join the school community (e.g., children who are expected to attend the school in the coming years). Any SRO who has a familial or other relationship with a student or staff member that might constitute an actual or apparent conflict of interest shall be required to notify his or her appointing authority at the earliest opportunity. The Police Department shall determine the appropriate course of action, including whether to assign another officer to respond to a particular situation, and will advise the SRO and the District accordingly. Nothing in this paragraph is intended to limit the ability of the SRO to respond to emergency situations in District schools.

IV. Annual Review of the SRO

In accordance with state law, the Chief and the Superintendent shall annually review the performance of the SRO, including the success and effectiveness in meeting the Goals and Objectives. The review shall be conducted at the end of each school year in a meeting among the SRO, the Chief, and the Superintendent. A copy of the review shall be supplied to each attendee.

The Chief and Superintendent shall jointly develop and agree in advance on the metrics for measuring the SRO's performance. The review shall include measures that reward the SRO's performance, subject to the terms of any applicable collective bargaining agreements, for compliance with the terms of this Agreement and the SRO's contributions to achieving the mission, purpose, goals, and objectives as set forth in Sections I and II. The review shall consider SRO efforts to prevent unnecessary student arrests, citations, court referrals, and other use of police authority. The review shall also assess the extent of the SRO's positive interactions with students, families, and staff and the SRO's participation in collaborative approaches to problem-solving, prevention, and de-escalation.

The Chief and Superintendent shall provide a mechanism for receiving feedback from the school community, including principal(s), teachers, students, and families of the school(s) to which the SRO is assigned. The Chief shall seriously consider any such feedback and shall make a good faith effort to address any concerns raised; however, the final selection and assignment of the SRO shall be within the sole discretion of the Chief. If the Superintendent recommends that the SRO not be assigned to a specific school, the Chief shall provide an explanation of any decision to maintain the SRO's assignment.

V. Mechanisms to Incorporate the SRO into the School Environment, including School Safety Meetings

The Parties acknowledge that proper integration of the SRO can help build trust, relationships, and strong communication among the SRO, students, and school personnel.

The District shall be responsible for ensuring that the SRO is formally introduced to the school community, including students, parents, and staff. The introduction shall include information about the SRO's background and experience, the SRO's role and responsibilities, what situations are appropriate for SRO involvement, and how the SRO and the school community can work together, including how and when the SRO is available for meetings and how and when the school community can submit questions, comments, and constructive feedback about the SRO's work. The introduction for parents shall include written information on procedures for communicating with the SRO in languages other than English. The SRO shall also initiate communications with students and teachers to learn their perceptions regarding the climate of their school.

The SRO shall regularly be invited to and attend staff meetings, assemblies, and other school convenings. The SRO shall also be invited to participate in educational and instructional activities, such as instruction on topics relevant to criminal justice and public safety issues. If the District has access to a student rights training through a community partner or the District Attorney's Office, the school shall consider offering such a training to students, where practicable, at the start of each school year. The SRO shall make reasonable efforts to attend such training. The SRO shall not be utilized for support staffing, such as hall monitor, substitute teacher, or cafeteria duty.

The Parties acknowledge that the SRO may benefit from knowledge of accommodations or approaches that are required for students with mental health, behavioral, or emotional concerns who have an individualized education program (“IEP”) under the Individuals with Disabilities Education Act or a plan under Section 504 of the Rehabilitation Act (“504 Plan”). School personnel shall notify parents or guardians of such students of the opportunity to offer the SRO access to the portions of the IEP document or 504 Plan that address these accommodations or approaches. It is within the sole discretion of the parents or guardians to decide whether to permit the SRO to review such documents. The consent of the parent or guardian must be informed and in writing. The consent must specifically designate the exact IEP or 504 Plan documents to be shared, describe the purpose for sharing the record, and specifically authorize access to the SRO. Whenever possible, the school shall make available a staff member who can assist the SRO in understanding such documents and, as appropriate, take other actions to help the student, the student’s family, and the SRO to develop a positive relationship.

The SRO shall participate in any District and school-based emergency management planning. The SRO shall also participate in the work of any school threat assessment team to the extent any information sharing is consistent with obligations imposed by the Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g) (see further information in Section VI).

VI. Information Sharing Between SROs, School Staff, and Other Partners

The Parties acknowledge the benefit of appropriate information sharing for improving the health and safety of students and also the importance of limits on the sharing of certain types of student information by school personnel. The Parties also acknowledge there are distinctions between personally identifiable information about students contained in education records and information about students not contained in such records as well as student information shared for law enforcement purposes and student information shared to support students and connect them with necessary mental health, community-based, and related services.

A. Points of Contact for Sharing Student Information

In order to facilitate prompt and clear communications, the Parties acknowledge that the principal (or their designee) and the SRO are the primary points of contact for sharing all types of student information in accordance with this Agreement. The Parties also acknowledge that, in some instances, other school officials or Police Department employees may serve as key points of contact for sharing information. The primary points of contact are identified below:

- Building Principal
- Superintendent of Hingham Public Schools

B. Compliance with FERPA and the Massachusetts Student Record Regulations

At all times, school officials must comply with the Family Educational Rights and Privacy Act ([20 U.S.C. § 1232g; 34 CFR Part 99](#)) (FERPA), and the Massachusetts Student Records Regulations, [603 CMR 23.00](#). These rules permit disclosures of personally identifiable information about students (“Student PII”) contained in educational records, without consent, under specific circumstances.

When the District “has outsourced institutional services or functions” to the SRO consistent with 34 C.F.R. § 99.31(a)(1)(i)(B) of FERPA and 603 CMR 23.07(3) of the Massachusetts Student Records Regulations, the SRO can qualify as a “school official” who can access, without consent, Student PII contained in education records about which the SRO has a “legitimate educational interest.” To demonstrate compliance with 34 C.F.R. § 99.31(a)(1)(i)(B), the Parties affirm and agree to the following:

1. School safety is an institutional service for which the District would otherwise use its employees.
2. The District will only disclose to SROs Student PII in education records for the purposes consistent with Sections I and II of this agreement.
3. The SRO is subject to use and re-disclosure requirements in FERPA and the Massachusetts Student Records Regulations, 34 C.F.R. §99.33(a), 603 CMR 23.07(4). The SRO will use Student PII contained in education records only for the purposes described in paragraph 2 (directly above) of this section and will not re-disclose Student PII contained in education records to outside parties, who are not “school officials,” without consent or unless the disclosure satisfies an exception to FERPA or the Massachusetts Student Records Regulations.
4. The District will update its annual notification, required under 34 C.F.R. § 99.37(a) and 603 CMR 23.10, to include SROs as “school officials” and to describe purposes from paragraph 2 (directly above) of this section among “legitimate educational interests” for accessing education records. If the District does not update the annual notification accordingly, the SRO’s access will be limited to education records not containing Student PII, non-education records containing Student PII, and education records containing Student PII disclosed for health and safety emergencies, as described in 34 C.F.R. §§99.31(10), 99.36.

Consistent with 34 C.F.R. §§ 99.31(10) and 99.36 of FERPA, the SRO (or other Police Department employee identified in Section V.A.) may gain access, without consent, to Student PII contained in education records “in connection with an emergency if knowledge of the [Student PII] is necessary to protect the health or safety of the student or other individuals.”

FERPA and the Massachusetts Student Records Regulations apply only to Student PII contained in education records. These rules do not apply to Student PII contained in records of a Law Enforcement Unit or to communications or conversations about what school staff have observed or derived from sources other than education records.

In addition to FERPA and the Massachusetts Student Records Regulations, the Parties agree to comply with all other state and federal laws and regulations regarding confidentiality, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other rules that protect data privacy. The Parties agree to collect only that student information necessary and relevant to fulfilling their respective roles, to share such information with each other only where required or allowed under this Agreement, and not to disclose such information beyond what is contemplated in this Agreement unless required by state or federal law. The Parties shall not collect or disclose information on a student’s immigration status except as required by law.

C. Information Sharing by School Personnel

1. For Law Enforcement Purposes

Where the principal or their designee learns of misconduct by a student for which a law enforcement response may be appropriate (as described in Section IV), the principal should inform the SRO. If a teacher has information related to such misconduct, the teacher should communicate such information to the principal or the principal's designee. The Parties agree that the sharing of such information does not necessarily require a law enforcement response on the part of the SRO but shall instead prompt a careful consideration of whether the misconduct is best addressed by law enforcement action, by a school disciplinary response, or by other alternative school-based methods that may include but are not limited to: restorative practices, positive behavior interventions and supports, mediation, conflict resolution and other evidence-based strategies.

Notwithstanding the foregoing, if student information is obtained solely during a communication with school staff deemed privileged or confidential due to the staff member's professional licensure, such communication shall only be disclosed with proper consent or if the communication is subject to the limits and exceptions to confidentiality and is required to be disclosed (e.g., mandatory reporting, immediate threats of harm to self or others). Additionally, if such student information is gathered as part of a "Verbal Screening Tool for Substance Abuse Disorders," such information shall only be disclosed pursuant to the requirements of [G.L. c. 71, § 97](#).

The Parties acknowledge that there may be circumstances in which parents or guardians consent to the disclosure of student information for law enforcement purposes (e.g., as part of a diversion program agreement) and that the sharing of information under such circumstances does not violate this Agreement.

The Parties also acknowledge that, from time to time, an emergency situation may arise that poses a real, substantial, and immediate threat to human safety or to property with the risk of substantial damage. School personnel having knowledge of any such emergency situation should immediately notify or cause to be notified both the Police Department (or the SRO if appropriate to facilitate a response) and the principal or their designee. This requirement is in addition to any procedures outlined in the school's student handbook, administrative manual, and/or School Committee policy manual.

Nothing in this section or this Agreement shall prevent the principal or their designee from reporting possible criminal conduct by a person who is not a student.

2. For Non-Law Enforcement Purposes

Based on their integration as part of the school community, SROs may periodically require access to student information for purposes that fall outside of the SRO's law enforcement role outlined in Section IV.

Student information received by the SRO (or other Police Department employee identified in Section V.A.) that is not related to criminal conduct risking or causing substantial harm shall not be used to take law enforcement action against a student but may be used to connect a student or family with services or other supports. Prior to such a disclosure, whenever possible, the principal or their designee shall notify the parent/guardian, the student, or both, when such information will be shared with the SRO.

D. Information Sharing by the SRO and Specific Prohibition on Sharing Information with Law Enforcement Relevant to Students

Subject to applicable statutes and regulations governing confidentiality, the SRO shall inform the principal or their designee of any arrest of a student, the issuance of a criminal or delinquency complaint application against a student, the SRO's perception that a student may be in immediate need of emergency medical or psychological assistance, or a student's voluntary participation in any diversion or restorative justice program if:

- The activity involves criminal or delinquent conduct that poses a (present or future) threat of harm to the physical well-being of the student, other students or school personnel, or school property;
- The making of such a report would facilitate supportive intervention by school personnel on behalf of the student (e.g., because the SRO may be aware of a situation outside of school suggesting the student may benefit from supportive services in school).

As required by section 37P of chapter 71 of the General Laws, school department personnel and SROs shall not disclose to a law enforcement officer or agency, including local, municipal, regional, county, state and federal law enforcement, through an official report or unofficial channels, including, but not limited to, text, phone, email, database and in-person communication, or submit to the department of state police's Commonwealth Fusion Center, the Boston Regional Intelligence Center or any other database or system designed to track gang affiliation or involvement, any information relating to a student or a student's family member from its databases and other recordkeeping systems including: (i) immigration status; (ii) citizenship; (iii) neighborhood of residence; (iv) religion; (v) national origin; (vi) ethnicity; or (vii) suspected, alleged, or confirmed gang affiliation, unless it is germane to a specific unlawful incident or to a specific prospect of unlawful activity the school is otherwise required to report. Nothing in this paragraph shall prohibit the sharing of information: (i) for the purposes of completing a report pursuant to section 51A of chapter 119; (ii) upon the specific, informed written consent of the eligible student, parent or guardian; (iii) to comply with a court order or lawfully issued subpoena; (iv) in connection with a health or safety emergency pursuant to the provisions of 603 C.M.R. 23.07(4)(e); or (v) for the purposes of filing a weapon report with the local chief of police pursuant to this section.

When the SRO observes or learns of student misconduct in school for which a law enforcement response is appropriate (as described in Section IV), the SRO shall convey to the principal or their designee as soon as reasonably possible the fact of that misconduct and the nature of the intended law enforcement response.

VII. Organizational Structure, including Supervision of SROs and Lines of Communication between the School District and Police Department

The SRO shall be a member of the Police Department and report directly to the Administrative Lieutenant. The SRO shall be designated as a special employee of the District and shall report directly to the building administrator. To ensure clear and consistent lines of communication, the SRO shall meet at least monthly with the principal and any other school officials identified in Section V.A. The SRO shall ensure that the principal remains aware of material interactions and information involving the SRO's

work, including, but not limited to, arrests and searches of students' persons and property, consistent with Section V.D.

The salary and benefits of the SRO shall be covered by the Hingham Police Department. The costs of the training required by this Agreement and any other training or professional development shall be paid by the Hingham Police Department.

The Parties shall develop and implement a simple and objective complaint resolution system for all members of the school community to register concerns that may arise with respect to the SRO. The system shall comply with Police Department policies and shall provide for timely communication of the resolution of the complaint to the complainant. The system shall also allow parents and guardians to submit complaints in their preferred language and in a confidential manner that protects the identity of the complainant from the SRO consistent with the SRO's due process rights and any applicable employment protections.

All students, parents, guardians, teachers, and administrators shall follow Hingham School Committee policy for complaint resolution, [KE Public Complaints](#). Upon execution, the complaint resolution system should be placed on file at the office of the Chief of Police, the Superintendent, and the Department of Elementary and Secondary Education.

The Parties shall develop and implement a system that allows for the SRO and other Police Department officers to register concerns, including concerns about misconduct by teachers or administrators, that may arise.

In accordance with state law, the Chief and the Superintendent, with input from the building principal, shall annually review the performance of the SRO and the success and effectiveness in meeting the Goals and Objectives. The review shall be conducted at the end of each school year in a meeting among the SRO, the Chief, and the Superintendent. A copy of the review shall be supplied to each attendee.

The Chief and Superintendent, in consultation with the building principals, shall jointly develop and agree in advance on the metrics for measuring the SRO's performance. The review shall include measures that reward the SRO's performance, subject to the terms of any applicable collective bargaining agreements, for compliance with the terms of this Agreement and the SRO's contributions to achieving the mission, purpose, goals, and objectives as set forth in Sections I and II. The review shall consider SRO efforts to prevent unnecessary student arrests, citations, court referrals, and other use of police authority. The review shall also assess the extent of the SRO's positive interactions with students, families, and staff and the SRO's participation in collaborative approaches to problem-solving, prevention, and de-escalation.

The Chief and Superintendent shall provide a mechanism for receiving feedback from the school community, including principal(s), teachers, students, and families of the school(s) to which the SRO is assigned. The mechanism shall be shared with the public, including posting on the school district and police department website. The Chief shall consider any such feedback and shall make a good faith effort to address any concerns raised; however, the final selection and assignment of the SRO shall be within the sole discretion of the Chief. If the Superintendent recommends that the SRO not be assigned to a specific school, the Chief shall provide an explanation of any decision to maintain the SRO's assignment.

VIII. Training for SROs

In accordance with [section 116 of chapter 6 of the General Laws](#), training for SROs should include but not be limited to:

- (i) the ways in which legal standards regarding police interaction and arrest procedures differ for juveniles compared to adults;
- (ii) child and adolescent cognitive development, which shall include instruction on common child and adolescent behaviors, actions and reactions as well as the impact of trauma, mental illness, behavioral addictions such as gaming and gambling disorder, and developmental disabilities on child and adolescent development and behavior;
- (iii) engagement and de-escalation tactics that are specifically effective with youth; and
- (iv) strategies for resolving conflict and diverting youth in lieu of making an arrest.

Such program shall also include training related to:

- (i) hate crime identification and prevention training curriculum including acquisition of practical skills to prevent, respond to and investigate hate crimes and hate incidents and their impacts on victim communities;
- (ii) anti-bias, anti-racism and anti-harassment strategies;
- (iii) identification of youth at risk of or who are being commercially sexually exploited
- (iv) bullying and cyberbullying; and
- (v) comprehensive training to help school resource officers interact effectively with school personnel, victim communities and build public confidence with cooperation with law enforcement agencies.
- (vi) Student privacy protections and laws governing the release of student information

Additional areas for continuing professional development may include:

- Restorative practices
- Cultural competency in religious practices, clothing preferences, identity, and other areas
- Positive behavior interventions and supports
- Training in proper policies, procedures, and techniques for the use of restraint
- Teen dating violence and healthy teen relationships
- Relationship building and positive youth development
- Understanding and protecting civil rights in schools
- Special education law
- School-specific approaches to topics like cyber safety, emergency management and crisis response, threat assessment, and social-emotional learning
- School district policies, code of conduct, and handbooks

The SRO shall attend a minimum of 12 hours of training per year.

Where practicable, the District shall also encourage school administrators working with SROs to undergo training alongside SROs to enhance their understanding of the SRO's role and the issues encountered by the SRO.

IX. Data Collection and Reporting

In accordance with section [37P\(d\) of chapter 71](#) of the General Laws, “Annually, not later than August 1, the superintendent shall report to the department of elementary and secondary education and publicly present to the relevant school committee: (i) the cost to the school district of assigning a school resource officer; (ii) a description of the proposed budget for mental, social or emotional health support personnel for the school; and (iii) the number of school-based arrests, citations and court referrals made in the previous year disaggregated as required by the department of elementary and secondary education.”

To accomplish this, the Parties agree that:

- The Superintendent shall submit such reports and data to the Department annually, not later than August 1, according to the guidance and rules contained in relevant Data Handbooks issued by the Department. With respect to item (iii) above, the Department must receive individual student level data from the District on school-based arrests, citations and court referrals made in the previous academic year.
- The Chief agrees to provide the District with regular access to data in their possession, on an individual level, as needed to fulfill the District’s data reporting responsibilities.

X. Accompanying Standard Operating Procedures

The Chief, in consultation with the Superintendent, shall establish operating procedures to provide guidance to SROs about daily operations, policies and procedures. At a minimum, the operating procedures as established by the Chief shall describe the following for the SRO and shall be consistent with this Agreement:

1. The school resource officer uniform;
2. Use of police force, arrest, citation, and court referral on school property;
3. A statement and description of students’ legal rights, including the process for searching and questioning students and circumstances requiring notification to and presence of parents and administrators;
4. Chain of command, including delineating to whom the SRO reports and how school administrators and the SRO work together;
5. Performance evaluation standards, which shall incorporate monitoring compliance with this Agreement and use of arrest, citation, and police force in school;
6. Protocols for diverting and referring at-risk students to school and community-based supports and providers; and
7. Information sharing between the SRO, school staff, and parents or guardians.

XI. Body Worn Cameras

The School Resource Officer may be issued a BWC (“Body Worn Camera”) by the Police Department, to be worn by the SRO while on-duty. The Body worn Camera may be worn and used as required by the Hingham Police Department Body Worn Camera Policy & Procedure, with the following exceptions:

- The SRO shall wear the BWC in such a fashion as to conceal the presence and identity of the device when it is not being used to record, provided that the device shall remain easily accessible at all times to the SRO so as to be readily available for deployment when required.

- The SRO Shall NOT activate the BWC to record the normal daily activities of students and/or school personnel.
- The SRO Shall NOT activate the BWC to record any school disciplinary matters/functions involving students and/or staff members.
- The School Resource Officer shall activate the BWC in any instance where the officer is engaged in a law enforcement function where it is likely the officer will utilize a reportable level of force as defined in the Hingham Police Department Use of Force Policy in any critical incident (defined as an incident that creates a serious risk of harm to the lives/safety of an individual) or, any Mass Casualty Incident (MCI). In any such instance of recording, the SRO must when feasible, give notification of the recording.
- When recording in areas where there may be a reasonable expectation of privacy, the SRO should be mindful of their location as BWC recording may be considered insensitive, inappropriate, or prohibited by privacy considerations. Such locations may include guidance office(s), locker rooms, and bathrooms. Based on the circumstances encountered at such locations, the BWC may be turned off.
- In any incident where the BWC is activated to record, the SRO shall notify the District Principal or Superintendent as soon as reasonably possible (before, during, or after the recording) of the presence of a recording. This includes any instance of an accidental recording, should one occur.
- The Superintendent or designee shall be given access to and provided a copy of all Body-worn camera recordings, recorded by the SRO in the performance of SRO duties, within 24 hours of a recorded event provided that such access does not compromise any investigative efforts.
- The Superintendent or designee shall be given access to the event logs associated with the Body-worn Camera worn by the SRO. Access to the logs may be given without reason and shall be provided as soon as is reasonably possible but no later than 72 hours after the request.
- The Superintendent shall be included in any discussions and/or decision-making process that involves the dissemination of SRO Body-worn camera recordings to any individual or entity in any instance where a statutory requirement to disseminate does not exist.
- All video will be subject to regulations in regard FERPA.

XI. Presence of Comfort Animals in HPS Buildings under the supervision and control of a School Resource Officer (SRO).

The Role of a comfort animal supervised by a SRO is to comfort, reduce stress, and promote wellness in the school environment. In some instances animals may be used to de-escalate situations. Comfort animals are not to be used for therapeutic purposes. The SRO shall follow School Committee policy [IMG Animals in Schools](https://z2policy.ctspublish.com/masc/browse/hinghamset/hingham/IMGAnimals%20in%20Schools). [https://z2policy.ctspublish.com/masc/browse/hinghamset/hingham/IMG](https://z2policy.ctspublish.com/masc/browse/hinghamset/hingham/IMGAnimals%20in%20Schools)

Before entering school property, all comfort animals shall undergo appropriate training as outlined in School Committee policy IMG Animals in Schools and shall receive appropriate certification for a comfort animal. Additionally, the comfort animal may only enter a school property after receiving authorization from the Superintendent and building Principal.

The SRO shall act as the primary handler of any HPD owned comfort animal that is present on school property. The HPD Animal Control Officer, who has completed extensive training and earned MA

licensure for her position, shall serve as the secondary handler. All handlers shall complete the requisite training and certification to serve as a comfort animal handler.

Care will be taken to ensure that student safety and emotional wellbeing is the highest priority. The SRO, building Principal and school staff shall be sensitive to the fact that some students may be uncomfortable with the SRO acting as the comfort animal's handler.

The comfort animal's schedule will be agreed upon by the SRO and building Principal or their designee. Monthly schedules shall be outlined two weeks in advance and daily schedules detailed one week in advance. District-wide and school-based schedules shall be outlined. There will be a designated HPD or HPS staff member to supervise custody of the animal when the SRO is required to carry out duties without the comfort animal's presence. The building nurse(s) shall have a copy of the comfort animal's schedule.

Unless otherwise agreed upon in writing or in a posted public meeting, all financial obligations related to the comfort animal, including but not limited to liability insurance, veterinary care, training and certification expenses, grooming expenses, and food will be the responsibility of the HPD and/or the Town of Hingham. The School Department does not assume any financial responsibility for the care and maintenance of comfort animals owned by the HPD.

The Superintendent or designee, along with the SRO and their supervisor will develop written procedures to ensure that the presence of any HPD owned comfort animals on HPS property is safe and positive for all. Such procedures may include designation of appropriate training and certification for the animal and handler(s), procedures to protect HPS students and staff who may be allergic to the animal(s) or feel uncomfortable around the animal, creation of the animal's schedule, contingency plans in the event that an SRO is not available to act as the animal's handler, and grooming requirements, crating requirements. Such procedures will be referenced in the HPS handbook.

Upon execution of this agreement by the parties, a copy of this agreement will be placed on file in the offices of the Chief of Police and the Superintendent of Schools. The parties shall also provide this agreement to the SRO, the secondary handler of each comfort animal, the Principals of any schools where a comfort animal will work, and any other individuals whom they deem relevant or who request it.

The comfort animal program shall be reviewed between the School Committee, Superintendent, Principals, school handlers, Police Chief and SROs after six months and annually thereafter, in conjunction with the School Resource Officer Memorandum of Understanding between the Hingham Police Department and Hingham Public Schools. The review will include a survey from students who experienced and interacted with the comfort animal.

XI. Effective Date, Duration, and Modification of Agreement

This Agreement shall be effective as of the date of signing.

This Agreement shall be reviewed annually prior to the start of the school year. This Agreement remains in full force and effect until amended or until such time as either of the Parties withdraws from this Agreement by delivering written notification to the other Party.

Upon execution of this Agreement by the Parties, a copy of the Agreement shall be placed on file in the offices of the Chief and the Superintendent. The District or school shall annually file the Agreement with the Department of Elementary and Secondary Education. The Parties shall also provide this Agreement to the SRO, the principals of any schools where the SRO will work, and any other individuals whom they deem relevant or who request it.

Nothing in this Agreement shall supersede or contravene any school or police department administrative procedures or any collective bargaining agreement.

Name:
Superintendent of Schools
Date: _____, 2024

Name:
Chief of Police
Date: _____, 2024

Name:
School Committee
Date: _____, 2024

Hingham High School Athletic Department

Date: April 7, 2024
To: Dr. Margaret Adams, Superintendent of Schools, Hingham Public Schools
From: Mr. Jim Quatromoni, Director of Athletics, Hingham High School
Subject: Additional Spring 2024 Waiver

The Massachusetts Interscholastic Athletic Association (MIAA) provides the opportunity to apply for various waivers through each school's District Athletic Committee (DAC). The DAC evaluates the information presented and rules on the waiver. The MIAA provides the DAC with the criteria that will be evaluated to determine the approval or denial of a waiver.

This spring, we have been granted an additional waiver. The waiver allows eighth-grade student-athletes to participate on the freshman baseball team. This is the first season we have used 8th graders on our freshman baseball team. We anticipate 8-10 8th graders participating this spring. The likely reason for this waiver is the low number of eleventh-grade student-athletes participating in baseball. We do not anticipate this waiver being necessary for more than two seasons.

The MIAA allows us to apply for the eighth grade waiver in order to preserve high school student-athlete opportunities. This is a classic example of that. The (estimated) six high school-aged student-athletes that would be on the freshman team, are likely not ready for junior varsity play and would face either not playing at all or being cut from the program completely. This waiver allows us to continue to provide opportunities through a freshman team.



HINGHAM PUBLIC SCHOOLS

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Memo

To: School Committee Members

From: Aisha N. Oppong – Director of Business and Support Services

CC: Dr. Margaret Adams

Date: April 8, 2024

Subject: Donation received from W/S/M Hingham Properties, LLC

Policy

In accordance with state law and district policy, all grants and gifts to the District shall be reviewed and accepted by the School Committee before expenditure. The School Committee will encourage the administration to seek and secure possible sources of state, federal, and other special funds that will enhance the educational opportunities for the children in alignment with district goals. The superintendent will submit for School Committee approval spending plans based on grants or donations received.

Donation Items:

In line with the school committee's policy, W/S/M Hingham Properties, LLC (Derby Street Shops) has provided a donation of \$108. Derby recently hosted a family-friendly event during February school vacation and the proceeds from the event they would like to contribute to Hingham Public Schools.

Motion:

To accept \$108.00 in donations from the W/S/M Hingham Properties, LLC aka Derby Street Shops.

Memorandum

To: Margaret Adams, Superintendent of Schools
From: Rick Swanson, Hingham High School Principal
Date: March 30, 2024
Re: PTO Mini-Grants

The Hingham High School PTO has voted to fund 12 mini-grants at Hingham High School this year.

Applicant	Department	Amt. Granted	Name of Grant	# of Students Benefited	Description
Beischel	FCS	\$460	Pasta Machine	50	4 pasta rollers that attach to existing Kitchen Aid Machines
Eby	Athletics	\$642	Unified Track and Field	100	2 red canopy tents with team logo for use at team meets
Gallagher	LMC	\$459	Library Charging Station	1100	Kwikboost Library Free Standing Cell Phone Charging Station
Garland	TVP	\$1737	Studio Cameras	24+	3 HC-V785 Panasonic cameras
Kates	Science	\$728	Biotechnology Electrophoresis Units	300	2 Mini One electrophoresis units
Lewis	Science	\$540	Gases and Intermolecular Forces Kits	100	Supplies needed to enhance instruction of gas laws and intermolecular forces
Li	World Language	\$500	Brush Painting	62	Brush painting workshop for students in Chinese classes
Mathews	FCS	\$738	Preschool Sensory Supplies	80	New supplies would includes water trays and stands, casters, shelves, and a sand and water table
Minihane	World Language	\$500	Language Novels	100+	Funds the purchase of 90 Latin novels at various levels and about various topics
O'Connor	Social Studies	\$246	Vote Signs	35+	Yard Sign Kit
Shinney	PE	\$600	Yoga Classes	40	Support for field trips to a yoga studio in Boston
C. Turner	Special Education	\$1000	RISE Classroom Supplies	5	Grocery budget, plus funding for community outings and classroom supplies, including vacuum

I hereby request that the School Committee endorses receipt and distribution of these funds.



Amy Jackson
Director of METCO

HINGHAM PUBLIC SCHOOLS

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To: Dr. Margaret Adams, Superintendent of Schools

From: Dr. Barbara Cataldo, Interim Executive Director of Student Services
Amy Jackson, Director of METCO

Date: April 8, 2024

Re: DESE FC318 METCO Award

We received notification that the Hingham Public Schools successfully applied for funding from the FY24 FC318 METCO Supplemental Special Education Grant for a total of \$11,484.

The grant funds may be used for special education costs for Boston and Springfield's resident students participating in the METCO program that are not otherwise covered or reimbursed by other federal or state-restricted sources. Funds do not have to be attributed to specific students with intensive needs.

The priority of this fund source is to provide supplemental support to METCO districts serving Boston or Springfield residents with more intensive special education needs. This support will typically include specialized transportation and/or one-on-one support in the student's IEP.

School districts currently participating in the METCO program that provide individualized special education cost data for Boston or Springfield resident students with more intensive special education needs served in FY2023 are eligible to apply for supplemental special education support in FY2024 through this grant program.

Funds may be used for special education costs for Boston and Springfield resident students participating in the METCO program that are not otherwise covered or reimbursed by other federal or state-restricted sources.

Respectfully submitted,

Amy Jackson, Director of METCO

Declaration of Surplus Materials

Approval needed at School Committee Meeting dated April 8, 2024

Details of items to declare as surplus:

The following items are declared to be surplus as part of the clearing of the High School athletic building/shed:

- Recumbent Bike
- Ski Machine
- Squat Rack
- Open Plyo Box
- Mini Open Ply Box
- 2 Door Cabinet
- 13 Round Tables

Reasons for declaring the items as surplus:

- These items are no longer in use, are old or damaged.

Motion:

To declare as surplus items in the athletic shed or building to the back of the High School listed and to authorize the Executive Director of Business and Support Services to dispose of them at the least cost to Hingham.